

Date: 06/12/2019
RFB No: 2019-018
Commodity: Security Services for Waco Regional Airport
Purchasing Agent: Mr. Tim Cubos

Closing Time: 2:00 P.M. CST, Monday, July 1, 2019

Opening Time: 2:01 P.M. CST, Monday, July 1, 2019

RFB Opening Location: Operations Center, Purchasing Services Office, 1415 N. 4th St., Waco, TX
76707

Addendum No: 1

The above-mentioned RFB invitation has been changed in the following manner. **Sign and return addendum to the Purchasing Office by the closing time and date with your RFB response.** Returning this page signed by your authorized agent will serve to acknowledge this change. All other requirements of the invitation remain unchanged. If you have any questions, please call or stop by the Purchasing Office at the above address.

- 1. The following pages has answers to questions raised, and clarifications. Please review and note the changes.**

Firm: _____

Address _____

Signature of Person
Authorized to Sign Bid: _____

Signor's Name and Title
(print or type): _____

E-mail Address: _____

Date: _____ Telephone: _____ Fax: _____

CITY OF WACO
OFFICIAL BID SHEET
BID INVITATION NO: RFB 2019-018
Security Services for Waco Regional Airport

Questions and Answers from the pre-bid meeting and thereafter:

1. Who will be responsible for fuel cost?
 - The cost would be the winning vendor
2. Would the City of Waco provide office space?
 - Yes there would be space in the existing LEO space
3. Would the vendor be able to bill for the 4 hours of required LEO training provided by the City of Waco?
 - Yes
4. Are officers required to wear vendor uniform which designates Security on the uniform patches, or will they be authorized to wear police uniforms from their respective police department affiliation?
 - Vendor is allowed to wear their own police uniform ONLY if it is from Waco PD or McLennan Co. Sheriff. Any other PD will need to wear their security company uniform.
5. Is there a prevailing wage, living wage ordinance, state or local mandated wage, contract specific wage, or collective bargaining agreement in place?
 - Answer is pending
6. I see in Appendix E the current hours of operation are Mon – Sunday 4am – 8pm.
 - Shift Times Mon-Sunday 4:00 AM to 7:00 PM CST
 - Can you comment on the current number of LEOs being used during those hours?
There are two officers used for Sunday's shift
 - What about number of vehicles in current use?
There is one vehicle assigned to the airport
 - Can you divulge the current bill rate? Or current pay rates?
The Airport currently pays overtime rates, which fluctuate
7. Can you please confirm the current shift times?
 - Current shift times are 4:00 AM to 7:00 PM run with two shifts
8. Can please provide me the current wages for the officers from Waco PD?
 - Straight pay average for May \$32.50 – \$36.56
9. What are the current bill rates ACT is paying for this service?
 - The airport currently pays overtime rates ,which fluctuate (Refer to Q#7)
10. Is ACT currently contracting directly with the City of Waco Police Department for these services?
 - It is mutual agreement there is not contract in place

11. During the course of the walkthrough it appeared that some duties being performed by Police Officers are not consistent with practices at other airports. Specifically some of the security tasks assigned, other than checkpoint, are often duties performed by in-house or contract security personnel at other airports. Will Waco consider proposals that offer a combined law enforcement/security solution?
- I would recommend responding to the RFP as requested
12. In Appendix A Scope the RFP states “Patrols: The participant must perform periodic patrols on foot and by vehicle on Airport Property by *licensed security officers*.....” Then goes on to state “Maintain a *sufficient number of LEO’s* at or in the vicinity.....”. Can the city please specify the number of LEO’s and the number of Security Guards required by this solicitation and the number of service hours, in hours per week, for each post?
- Their requirement is for one LEO between the hours of 4:00 am to 7:00 pm seven days a week. This is currently by one LEO at a time, 2 shifts per day (refer to Q#6)
13. In Scope of Work Section 2 Background the RFP states “This agreement is part of the joint effort of TSA and the airport operator to deploy sufficient LEO’s in support of passenger screening activities at the checkpoint to meet their dual responsibility.....”. Elsewhere in the RFP the document references “licensed security guards” and other assignments such as “...patrols on foot and by vehicle....” (1. Scope of Work, Patrols). Is this solicitation for LEO’s ONLY? And ONLY for deployment at screening checkpoints? Or is it for a combination of LEO’s and Licensed Security officers?
- Only LEO. The solicitation requires the LEO to conduct additional security functions when the check point is not in operation.
14. In the City of Waco Terms and Conditions section the document states:
- “INDEMNIFICATION.**
A CONTRACTOR EXECUTING A CONTRACT WITH THE CITY AGREES TO ASSUME FULL RESPONSIBILITY AND LIABILITY FOR THE SERVICES RENDERED PURSUANT TO THE CONTRACT AND AGREES TO INDEMNIFY, PROTECT, DEFEND, AND HOLD HARMLESS THE CITY, ITS EMPLOYEES, AGENTS, AND SERVANTS, OF AND FROM ALL CLAIMS, DEMANDS, AND CAUSES OF ACTIONS OF EVERY KIND AND CHARACTER, INCLUDING THE COST OF DEFENSE THEREOF, FOR ANY INJURY TO, INCLUDING DEATH OF, PERSONS AND ANY LOSSES FOR DAMAGES TO PROPERTY CAUSED BY OR ALLEGED TO BE CAUSED, ARISING OUT OF, OR ALLEGED TO ARISE OUT OF, EITHER DIRECTLY OR INDIRECTLY, OR IN CONNECTION WITH, THE SERVICES TO BE RENDERED HEREUNDER, WHETHER OR NOT SAID CLAIMS, DEMANDS, CAUSES OF ACTIONS ARE CAUSED BY CONCURRENT NEGLIGENCE OF THE CITY AND A PARTY TO THIS AGREEMENT, OR WHETHER IT WAS CAUSED BY CONCURRENT NEGLIGENCE OF THE CITY AND SOME OTHER THIRD PARTY.”
- If a contractor employees LEO’s from a local jurisdiction, is that jurisdiction subject to this liability? This may be a legal question

15. How many vehicles and what type are required?
 - One vehicle is required and the type would be suitable for pavement driving only
16. How many annual miles do these vehicles incur?
 - Unknown
17. What kind of radios are required for the vehicles and do they need to interact with any airport or local law enforcement agencies? If so will the airport sponsor a contractor to purchase such radios as access to them is restricted?
 - The radios will need to communicate with Waco PD and must be purchased by vendor
18. We understand security officer coverage is required from 0400 to 1900, or 15 hours per day. Are posts manned 7 days/week? What is the total expected Hours per Week?
 - 15 hours a day 7 days a week = 105 hours a week
19. Will Security Officers be required to act as law enforcement officers (i.e. use force or arrest suspects)? Does the airport anticipate that the vendor will hire off duty police officers to staff this operation, as is done at other airports, like SYR, or hire police officer candidates, as is done in Hawaiian airports?
 - They will not be required to arrest but detain and call Waco PD for arrest if needed
 - They could hire off duty officers
20. Are local police officers working at the airport paid overtime or premium rates? What is the current pay rate for Security Officers?
 - Current officers are paid Overtime but their average straight pay is \$32.05-\$36.56
21. Shall vendor provide the weapons/arms for armed officers, or will they be provided for the vendor.
 - Vendor shall provide Firearms
22. Can you advise requirements for type of weapons and caliber for armed officers and if there are any specialized weapons required.
 - It will be Waco PD standard issue, but will be discussed further upon contract award.
23. Will the vendor provide firearms and ammunition? Will firearm storage facilities be provided on-site?
 - Same as #21 vendor shall provide ammunition
24. Will training hours be reimbursed?
 - Yes (Refer to Q# 3)
25. We understand one vehicle is required. Please confirm. What is the approximate weekly or monthly mileage? Will the vehicle be used off road in order to complete perimeter patrols, or are all perimeter roads paved?
 - 1 vehicle at all times is required, unknown number of miles per day, there is no off road terrain to navigate during perimeter checks (Refer to Q# 16)

26. Will the airport issue radios or other communication gear to the security officers, or will vendor be responsible? Are the security officers required to communicate with the airport operations center, either by cell phone or by radio?
- Vendor is responsible and there should not be any communication required with Air Traffic Control
27. Can officers be able to “self-relief”, (for meal breaks, etc...) or shall relief officers be provided coverage.
- Self-Relief is allowed as long as it is not during the screening operations.