

# Process to Fill the City Council District II Vacancy

Esmeralda Hudson, City Secretary

## Waco City Charter

Article II, Section 4 of the Waco City Charter provides that vacancies in the Council arising from any cause shall be filled by a majority vote of the remaining members for the unexpired term or until the next City general election.

The vacancy shall be filled by election at the next succeeding City general election for the remaining year of the unexpired term.

# Application Timeline

- First Day to File October 6, 2021, at 8:00 a.m.
- Last Day to File October 20, 2021, by 5:00 p.m.
- Interviews at a Special Council Meeting on October 27, 2021, beginning at 1:30 p.m.
- Special Election on May 7, 2022
- Regular Election on May 6, 2023

## File Application with City Secretary

- Applications available October 6, 2021
- City of Waco Election Web Page and City Secretary's Office.
- File at the City Secretary's Office Monday through Friday from 8:00 a.m. to 5:00 p.m.
- City Secretary will review if application complies with the requirements as to form, content, and procedure.
- Application is public information immediately on its filing.

## Notice to the Public

- Press Release
- WCCC-10
- Published in the Waco Tribune Herald
- Paid Social Media
- Neighborhood Engagement office

## Eligibility for Office

- Be a United States Citizen
- Be 21 years of age or older (Charter)
- Have not been determined totally or partially mentally incapacitated without the right to vote by a final judgement of a court exercising probate jurisdiction
- Have not been fully convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities.

## Eligibility for Office

- Have resided continuously in the State of Texas for 12 months and in District II for six months immediately preceding the date the appointment is made.
- Qualified voter of the State and City 12 months and six months in of District II, immediately preceding the date appointment is made. (Charter)

## Special Council Meeting

- Interviews will be conducted during the October 27, Special Council Meeting.
- Meeting is open to the public and will be broadcast live on [wccc.tv](http://wccc.tv) and Cable Channel 10.
- Candidates will make a three-to-five-minute presentation.
- Council may ask a predetermined list of questions of each candidate.



## Special Council Meeting

- Council may go into Executive Session to discuss and consider candidates.
- Council may approve a resolution to fill the vacancy.
- Appointed candidate will be sworn into office at the end of the November 2, City Council Meeting.

# Election Calendar

## May 7, 2022

- January 19, 2022 – First Day to File for a Place on General Election Ballot
- \*February 15, 2022 - Order General and Special Election
- \*February 16, 2022 – First Day to file for a Place on the Special Election Ballot
- February 18, 2022- Last Day to file for a Place on the General Election Ballot
- \*March 7, 2022- Last Day to File for a Place on the Special Election Ballot

Thank You