



CITY OF WACO

Purchasing Services
Post Office Box 2570
Waco, Texas 76702-2570
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Fax: 254-750-8063
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www.waco-texas.com

Date: 06/15/2022
RFB No: 2022-044
Commodity: Animal Shelter Dog Kennel HVAC Equipment Changeout
Purchasing Agent: Mr. Kasey Gamblin

Closing Time: 2:00 P.M. CST, Tuesday, July 26, 2022
Opening Time: 2:01 P.M. CST, Tuesday, July 26, 2022

RFB Opening Location: Operations Center, Purchasing Services Office, 1415 N. 4th St.,
Waco, TX 76707

Addendum No: 1

Bid Award Change – Bids will be awarded as a Best Value instead of a low bid.

The above-mentioned RFB invitation has been changed in the following manner. **Sign and return addendum to the Purchasing Office by the closing time and date with your RFB response.** Returning this page signed by your authorized agent will serve to acknowledge this change. All other requirements of the invitation remain unchanged. If you have any questions, please call or stop by the Purchasing Office at the above address.

Firm: _____

Address _____

Signature of Person
Authorized to Sign Bid: _____

Signor's Name and Title
(print or type): _____

E-mail Address: _____

Date: _____ Telephone: _____ Fax: _____

A. Method of Award and Evaluation of Factors [x in box shows applicable]

- (1) For this solicitation, the City will award the contract to the:
- Lowest responsible bidder
 - Bidder who provides goods or services at the best value for the City.
- (2) Lowest Responsible Bidder:
- (a) The contract will be awarded to the lowest responsible bidder based on the base bid plus any selected alternatives provided the amount does not exceed the funds then estimated by the City as available to finance the contract.
 - (b) If the contract is bid with alternatives, the City reserves the right to select any combination of alternatives and will then compare all bids using the selected alternatives. If the amount of the bids exceeds the funds available to finance the contract, the City may (i) reject all bids or (ii) may award the contract based on the base bid with such deductions as produces a net total which is available within the available funds.
- (3) Best Value:
- (a) In determining best value for the City, the City may consider:
 1. the purchase price;
 2. the reputation of the bidder and of the bidder's goods or services;
 3. the quality of the bidder's goods or services;
 4. the extent to which the goods or services meet the municipality's needs;
 5. the bidder's past relationship with the municipality;
 6. the impact on the ability of the municipality to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities;
 7. the total long-term cost to the municipality to acquire the bidder's good or services; and
 - (b) Compliance with all bid requirements, delivery and needs of the City are considerations in evaluating bids. The City of Waco reserves the right to contact any offeror, at any time, to clarify, verify or request information with regard to any bid.
- (4) During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from bidders.