

CIVIL SERVICE COMMISSION

NOTICE OF EXAMINATION FOR FIRE PREVENTION SPECIALIST (Pay Grade II)

Examination Date: Thursday, February 10, 2022, beginning at 9:00 a.m.;

Location of Examination: Room #174; M.C.C. Emergency Services Education Center located at 7601 Steinbeck Bend Road; Waco, TX.

NOTICE OF THE CIVIL SERVICE PROMOTIONAL EXAMINATION TO CREATE AN ELIGIBILITY LIST FROM WHICH APPOINTMENTS MAY BE MADE FOR THE POSITION OF FIRE PREVENTION SPECIALIST (Pay Grade II) IN THE FIRE DEPARTMENT OF THE CITY OF WACO, TEXAS.

The Fire Fighters' and Police Officers' Civil Service Commission will hold an open, competitive examination from which appointments may be made to the position of **Fire Prevention Specialist (Pay Grade II)** in the Waco Fire Department. The test will be conducted on **February 10, 2022**, at **9:00 a.m.** in **Room #174** at the **M.C.C. Emergency Services Education Center** located at **7601 Steinbeck Bend Road** in **Waco, Texas**.

Pursuant to this posting, the following persons shall be eligible to apply to take this examination:

1. Immediately upon the posting of this notice (**December 9, 2022**), the following persons may file applications to take the test: persons who hold the position of **Fire Equipment Engineer (Pay Grade II)** which is in the same pay grade of **Fire Prevention Specialist (Pay Grade II)** under the classification plan for the Fire Department, as provided in Local Rule 12.5.
2. Immediately upon the posting of this notice (**December 9, 2022**), the following persons may file applications to take the test: Persons who have held at any time continuously for at least **two (2) years** a position as a **Firefighter** within the **Emergency Operations Class (Pay Grade I)**, which is the classification immediately below in salary the position of **Fire Prevention Specialist (Pay Grade II)**, as provided in Texas Local Government Code Section 143.030(b).
3. If fewer than **three (3)** persons submit applications to take the test by **4:30 p.m.** on **January 17, 2022** the following persons shall be added to those who may file applications for this test: persons who have held continuously for **less than two (2) years** a position as a **Firefighter (Pay Grade I)** within the **Emergency Operations Class**, which is the classification immediately below in salary the position of **Fire Prevention**

Specialist (Pay Grade II), as provided in Texas Local Government Code Section 143.030(b).

Whether an individual has two (2) years experience will be determined by using the date on which the examination is to be held.

All applications to take the test must be submitted by 4:30 p.m. on February 1, 2022.

Applications to take the test must be delivered to the office of the Director of Civil Service in the Human Resources Department on the First Floor of Waco City Hall, located at 3rd Street and Austin Avenue, Waco, Texas. **All applications to take the examination must be in writing to the Director of Civil Service, stating the applicant's desire to take the examination, the classified position held by the applicant which qualifies the applicant for the test, the dates during which the applicant held that classified position, the applicant's total number of years of service in the Waco Fire Department, and the applicant's mailing address (including zip code).**

Examination questions will be taken from the following sources:

Fire Inspection and Code Enforcement, 6th ed., 1998, IFSTA. ISBN #0-87939-150-2

Introduction to Fire Origin and Cause, 3rd ed., 2005, IFSTA. ISBN #0-87939-252-5

Building Construction Related to the Fire Service, 2nd ed., 1999, IFSTA. ISBN #0-87939-162-6

Fire Detection and Suppression Systems, 3rd ed., 2005, IFSTA. ISBN #0-87939-267-3

Fire and Life Safety Educator, 2nd ed., 1997, IFSTA. ISBN #0-87939-135-9


Missie Pustejovsky, Director of Civil Service

**This Notice is Being Posted
at Waco City Hall on the
9th Day of December, 2021
at 3:00 AM/PM**