

**NOTICE OF CIVIL SERVICE EXAMINATION
FOR POLICE SERGEANT (GRADE II)**

The Firefighters' and Police Officers' Civil Service Commission will hold an open, competitive examination for **Grade II Police Sergeant**. The written test will be conducted as the initial part of the alternate promotional system approved for this grade. The test will be conducted on **August 21, 2020, at 9:00 a.m.** in Room #174 of the M.C.C. Emergency Services Education Center located at 7601 Steinbeck Bend Road, Waco, TX.

Candidates passing the written test with a minimum score of 70 will move on to the Assessment Center portion of the examination. The Assessment Center will be conducted by Steve Griffith Consulting on **September 18, 2020**, at the M.C.C. Emergency Services Education Center and will start at **8:00 a.m.**

Candidates will be placed on an eligibility list according to their total score, highest to lowest, derived from the combination of the following – Written Exam @ 60 points, Assessment Center @ 40 points, Seniority @ a maximum of 10 points, Military Service with Honorable Discharge or Associate's Degree @ 1 point, Bachelor's Degree or Master Peace Officer License @ 2 points and Master's Degree @ 3 points (total maximum score 113).

In order to take the examination, officers must have held a continuous position as a commissioned Police Officer (Grade I) for two (2) or more years in the City of Waco Police Department immediately prior to the date of the examination, and also have a minimum of five (5) years as a commissioned officer in the Waco Police Department prior to the date of the exam, or to officers hired who have five (5) years or more experience with the Texas Department of Public Safety as a State Trooper, a Texas County Sheriff's Office in a County with a population of 50,000 or more as a County Deputy, or a Texas City police department in a City with a population of 50,000 or more as a police officer, and who otherwise meet the qualifications for the Waco Police Department, and have held a continuous position as a commissioned Police Officer (Grade I) for two (2) or more years in the City of Waco Police Department immediately prior to the date of the examination.

Applications must be made in writing to the Director of Civil Service, stating the applicant's desire to take the examination, the total number of years of service with the City of Waco Police Department and appropriate mailing address, including Zip Code.

Applications for the exam must be received by no later than **4:30 p.m. on August 13, 2020**, and delivered in person to the Office of the Director of Civil Service at 3rd and Austin Avenue, City Hall, Waco, Texas.

Questions may be taken from the following sources:

Harry W. More and Larry S. Miller. **Effective Police Supervision** 8th Edition, Routledge Publishing Co., 2017. ISBN-13: 978-1138225183.

Darrell Ross. **Civil Liability in Criminal Justice** 7th Edition, Routledge Publishing Co., 2018. ISBN-13: 978-0323356459.

Edwin Delattre. **Character and Cops: Ethics in Police** 6th Edition, American Enterprise Institute Press, 2011. ISBN-13: 978-0844772257.

Waco Police Department General Orders

10.01 Code of Conduct. Effective Date: 04/21/2020

23.04 Outside Employment. Effective Date: 01/01/2011

31.02 Officer's Response to Aggressive, Resistant, or Uncooperative Persons.
Effective Date: 06/22/2018

31.03 Emergency Vehicle Operations. Effective Date: 10/24/2019

45.01 Professional Standards and Conduct. Effective Date: 11/05/2018

Texas Criminal and Traffic Law Manual with related statutes. 2019-2020 Edition.
Blue 360 Media (issued to all WPD Officers)

Note: Candidates are responsible only for those portions of the Penal Code, Code of Criminal Procedure, Family Code, Transportation Code, Alcoholic Beverage Code, and Health and Safety Code described below:

Penal Code

Chapter 6	6.01 – 6.04
Chapter 7	7.01 – 7.03
Chapter 8	8.06
Chapter 9	9.01 – 9.63
Chapter 12	12.21 – 12.35
Chapter 15	15.01 – 15.031
Chapter 19	19.01 – 19.06
Chapter 20	20.01 – 20.05

Penal Code Cont.

Chapter 20A	20A.01 – 20A.02
Chapter 21	21.01 – 21.16
Chapter 22	22.01 – 22.10
Chapter 25	25.01 – 25.10
Chapter 28	28.01 – 28.08
Chapter 29	29.01 – 29.03
Chapter 30	30.01 – 30.07
Chapter 31	31.01 – 31.04; 31.06 – 31.11; 31.15; 31.16
Chapter 32	32.21 – 32.41; 32.47; 32.51
Chapter 33	33.02 – 33.021
Chapter 34	34.01 – 34.02
Chapter 35	35.01 – 35.02
Chapter 36	36.01 – 36.10
Chapter 37	37.01 – 37.12

Chapter 38	38.01 – 38.18
Chapter 39	39.01 – 39.06
Chapter 42	42.01 – 42.14
Chapter 43	43.01 – 43.27
Chapter 46	46.01 – 46.15
Chapter 48	48.01 – 48.02
Chapter 49	49.01 – 49.08
Chapter 71	71.01 – 71.022

Code of Criminal Procedure

Chapter 2	2.12; 2.13 – 2.15
Chapter 5	5.01 – 5.08
Chapter 6	6.05 – 6.07
Chapter 12	12.01 – 12.02; 12.05
Chapter 14	14.01 – 14.06
Chapter 15	15.24 – 15.27
Chapter 17	17.291 – 17.292
Chapter 18	18.01 – 18.11; 18.16; 18.22
Chapter 38	38.21; 38.22(only Sections 1 – 5); 38.23; 38.34
Chapter 49	49.07; 49.22

Family Code

Chapter 51	51.01 – 51.031; 51.09; 51.095
Chapter 52	52.01; 52.015; 52.025; 52.026
Chapter 58	58.001 – 58.0022
Chapter 71	71.001 – 71.007

Transportation Code

Driving While License Invalid	521.457
Fleeing Police Officer	545.421
Officer's Accident Report	550.062
Accidents	550.021 – 550.062

Alcoholic Beverage Code

Chapter 106	106.01 – 106.09
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Health & Safety Code

Chapter 481	481.121; 481.1245; 481.125; 481.134
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**This Notice is Being Posted
at Waco City Hall on the
7th Day of July, 2020
at 2:35 AM/PM**

Missie Pustejovsky

Missie Pustejovsky, Director of Civil Service