



*Good Job!*

**Waco Police Department**  
Citizen Compliment / Commendation Form

**Instructions**

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If you would like to **compliment or commend** an employee of the Waco Police Department, please fill out this form and click "submit". Commendations received by the department are forwarded to the employee and their supervisor with a copy placed in his or her personnel file.

Although our employees do not expect to be thanked for what they do, recognition of exceptional service is always appreciated. The Waco Police Department is committed to providing the best service possible and citizen feedback is essential if we are to succeed in this goal.

**Contact Information**

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Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Incident Information**

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Date: \_\_\_\_\_ Time: \_\_\_\_\_ Case Number: \_\_\_\_\_  
Location: \_\_\_\_\_  
Employee Involved: \_\_\_\_\_ Badge Number (Optional): \_\_\_\_\_  
Employee Involved: \_\_\_\_\_ Badge Number (Optional): \_\_\_\_\_

**Narrative – Please Describe the Incident Involving Your Compliment/Commendation**

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