

**FACSIMILE TRANSMITTAL SHEET**

To: Epidemiology Program	FAX NUMBER: 254-750-5450
COMPANY: Waco McLennan County Public Health District	EMAIL: WacoEpi@wacotx.gov
TOTAL NO. OF PAGES:	PHONE NUMBER: 254-750-5411

## WEEKLY FLU REPORT

**Submit by 3 pm on Mondays for the week prior (Sunday – Saturday)**

Name of Facility: \_\_\_\_\_

Name of Reporter: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email of Reporter: \_\_\_\_\_

WEEK ENDING: \_\_\_\_\_

**Check all that apply:**

- Lab confirmed case(s): Flu case confirmed by rapid test, culture, antigen detection, or PCR (Flu A, Flu B, Not Differentiated Flu).
- Influenza-like illness activity (ILI): ILI is defined as fever over 100°F and cough and/or sore throat in the *absence of another diagnosis*.
- Institutional outbreak: A lab confirmed outbreak in a nursing home, hospital, prison, school, etc.

*Email [WacoEpi@wacotx.gov](mailto:WacoEpi@wacotx.gov) or call 254-750-5411 to report details.*

- Influenza-related pediatric mortality in patients under 18 years of age or related mortality in patients that are pregnant or within <6 weeks postpartum. ***Fax associated lab results and patient information to 254-750-5405 (include cover sheet) within one working day.***
- Request flu testing materials and/or assistance from Waco-McLennan County Public Health District/

Please complete the table listing the number of flu cases seen in your county:

\*Not Differentiated Flu

Please email report to: [WacoEpi@wacotx.gov](mailto:WacoEpi@wacotx.gov) by 3 pm on Mondays. If Monday is a holiday, send ASAP. The report may also be faxed to 254-750-5405 (no cover sheet needed). You may call 254-750-5411 with questions or comments.

If sending additional information for a previously submitted report, please highlight the changes being made. **Thank you!**