

Planning Services
Fee Schedule, Fiscal Year 2022-2023
(Effective as of 10/1/2022)

Fee Description	Fee	Fee Note
Documents/Maps		
Zoning Ordinance with Maps (Color Maps)	\$100.00	
Subdivision Ordinance	\$25.00	
Zoning Ordinance Only	\$50.00	
Zoning Maps Only (Color)	\$75.00	
Zoning Compliance Letter	\$25.00	
Land Use Plan Map (Color)	\$75.00	
Metropolitan Transportation Plan	\$100.00	
Transportation Improvement Plan (MPO)	\$50.00	
City Map with ETJ (36"X48")	\$30.00	
Other Large Maps (36"X48")	\$30.00	
Small Maps (11"X17" or 8.5"X11") 1st map free, Additional	\$1.00	
The City Plan, Waco Comprehensive Plan 2040	\$100.00	
Developer's Guide	\$25.00	
All other reports	Varies	
Any document or map may be burned to a CD-ROM	\$25.00	
Zoning/Board of Adjustment		
Zone Change Applications	\$500.00	
Special Permits	\$500.00	
Zoning Board of Adjustment Applications	\$300.00	
Administrative Appeal	\$300.00	
Subdivisions		
Preliminary Subdivision Plat	\$300.00	
Final, Replat, or Amended Subdivision Plat	\$500.00	+ \$5 per lot
Subdivision Plat Vacation	\$100.00	
Minor Plat (4 lots or less w/o improvements)	\$400.00	
Abandonment Fee	\$300.00	
Encroachment	\$500.00	
Planned Unit Developments (PUD)		
PUD Concept Plan (Zoning)	\$400.00	
Final PUD Plan	\$350.00	
Historic Landmark Commission		
Historic Landmark Medallion	\$50.00	includes tax
Historic Landmark Designation	\$50.00	
Historic District Designation	\$200.00	
Historic Landmark Certificate of Appropriateness	\$25.00	
Historic Landmark Tax Abatement	\$200.00	

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Other Processes		
Street Name Change	\$300.00	
Land Use Change	\$150.00	
Affidavit Preparation and Filing	\$30.00	
Copy Charge		
Copying B&W per page	\$0.10	per page
Copying Color or Color Print per page	\$1.00	per page
Copying CD for data or documents	\$1.00	
Property for Sale List	\$5.00	each
Open Air Vending	\$200.00	Per New License
Temporary for Non-Profits	\$10.00	
Seasonal for 3 consecutive days	\$75.00	Per New License
Seasonal for 3 consecutive days- Non-Compliance	\$75.00	Per License when Violation Occurs
Open Air Vending Renewal	\$200.00	Per Renewal License
Open Air Vending Non-Compliance Fee	\$200.00	Per License when Violation Occurs
Open Air Vending License Inspection	\$75.00	Per License (new & renewal)
Farmer's Market Permit Fee	\$200.00	Per New License
Farmer's Market Renewal	\$200.00	Per Renewal License
Farmer's Market Non-Compliance Fee	\$200.00	Per License when Violation Occurs
Farmer's Market License Inspection	\$75.00	new & renewal
Short Term Rental (STR) License	\$500.00	
License Renewal	\$250.00	
License Renewal – Non-Compliance	\$250.00	
Non-Compliance Fee	\$500.00	
License Inspection	\$75.00	
Street Furnishings Fee	\$25.00	
Sign Fees – On-Premise & Off-Premise		
Permit Fee for New signs = Application Fee = Display Area Fee + Height Above Grade Fee + Technology Fee		
Application fee: \$33.00 + \$10.00	\$43.00	

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Fee Description	Fee	Fee Note
<i>Display Area Fee: \$23.90 or \$0.22 per square foot for each display surface, whichever is greater</i>	Varies	
Sign Height Above Grade Fee, in Feet:		
On-Premise Sign		
1-20 sq. ft.	\$24.00	
21-30 sq. ft.	\$48.00	
31-40 sq. ft.	\$72.00	
41-50 sq. ft.	\$95.00	
51-60 sq. ft.	\$120.00	
60 & over:	\$167.00	
Annual Registration - Conventional Off-Premise signs		
0 - 72 sq. ft.	\$25.00	
73 - 300 sq. ft.	\$35.00	
301 - 672 sq. ft.	\$40.00	
Annual Registration - Digital (LED) Off-Premise signs		
0 - 382 sq. ft.	\$35.00	
383 - 672 sq. ft.	\$40.00	
Late Fee - Conventional Off-Premise signs		
0 - 72 sq. ft.	\$6.00	
73 - 300 sq. ft.	\$9.00	
301 - 672 sq. ft.	\$10.00	
Late Fee – Conventional - Digital (LED) Off-Premise signs		
0 - 382 sq. ft.	\$9.00	
383 - 672 sq. ft.	\$10.00	
Permit Fee for all Signs		
0 - 72 sq. ft.	\$6.00	
73 - 300 sq. ft.	\$9.00	
301 - 672 sq. ft.	\$10.00	
(Registration fees are due on October 1st of each year. The late fee is charged per registered sign and will double after 60 days.)		
Portable Signs	\$66.00	
Street Furnishings Fee	\$25.00	