

Checklist for Street Closure Application

Street Closure APPLICATION

The following documents must be submitted to consider the application complete. Therefore, incomplete applications will not be accepted or may result in delaying action on the case until the following month.

- Complete ONLINE application and fee
- Petition
- A survey and field-note description by a Registered Professional Land Surveyor
- Letter of Intent
- Signature Page

PETITION TO REQUEST A STREET CLOSURE

The following petition is a request by the property Owner(s)/Renter(s) to the City of Waco for the closure of the street of _____ to _____ in the address block range from _____ to _____ in the City of Waco, Texas.

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Print your Name: _____
Street/Mailing Address: _____
Telephone No.: _____
Legal Description: Lot _____ Block _____ Addition _____

I, the undersigned ___OWNER___RENTER (please check) of this property set forth in this petition by my name, hereby join in with the applicant and request that the City of Waco ___APPROVE___DISAPPROVE (please check) the closure of this street.

Signature: _____ Date: _____.

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Print your Name: _____
Street/Mailing Address: _____
Telephone No.: _____
Legal Description: Lot _____ Block _____ Addition _____

I, the undersigned ___OWNER___RENTER (please check) of this property set forth in this petition by my name, hereby join in with the applicant and request that the City of Waco ___APPROVE___DISAPPROVE (please check) closure of this street.

Signature: _____ Date: _____.

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Print your Name: _____
Street/Mailing Address: _____
Telephone No.: _____
Legal Description: Lot _____ Block _____ Addition _____

I, the undersigned ___OWNER___RENTER (please check) of this property set forth in this petition by my name, hereby join in with the applicant and request that the City of Waco ___APPROVE___DISAPPROVE (please check) closure of this street.

Signature: _____ Date: _____.



SIGNATURE PAGE

I hereby certify that the information included in this application is true to the best of my knowledge.

Applicant's Signature	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

Present Owner(s) Signature	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

Buyer(s) Signature, if under contract	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

List names of all partners, board members, and officers of companies involved in this case, in order for the Plan Commission to determine conflicts of interest they might have in individual cases. Failure to do so may result in delaying action on the case until the following month: _____

Please print, sign, and attach to your online application in Energov.