

Checklist for Historical Landmark Preservation Commission (HLPC) Local Landmark Designation

HLPC Local Landmark Designation APPLICATION

The following documents must be submitted to consider the application complete. Therefore, incomplete applications will not be accepted or may result in delaying action on the case until the following month.

- Complete ONLINE application and fee
- Proof of Ownership
- If property owned by corporation, certificate of formation is required with proof of authority to sign.
- Written Documentation of how criteria is met (Section 28-1139)
- Photographs
- Signature Page



SIGNATURE PAGE

I hereby certify that the information included in this application is true to the best of my knowledge.

Applicant's Signature	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

Present Owner(s) Signature	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

Buyer(s) Signature, if under contract	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

List names of all partners, board members, and officers of companies involved in this case, in order for the Plan Commission to determine conflicts of interest they might have in individual cases. Failure to do so may result in delaying action on the case until the following month: _____

Please print, sign, and attach to your online application in Energov.