

Planned Unit Development Review

CONCEPT PUD APPLICATION

The following documents must be submitted to consider the PUD application complete. Due to the complexity of the PUD process, staff requires maximum time to review applications. Therefore, incomplete applications will not be accepted or may result in delaying action on the case until the following month.

- Complete ONLINE Application
- If property owned by a corporation, a certificate of formation is required with proof of authority to sign.
- Upload Concept Plan (see details below for required attachments)
- Map(s) indicating the following (Please provide the following copies for each map submitted: (1) 8 1/2 x 11 reduced copy, (4) reduced 18 x 24, (2) full size 24 x 36):
 - 1) Existing topography and a conceptual grading plan for the PUD and adjacent land within 100 feet of the PUD
 - 2) Approximate location of major buildings within the PUD and on adjacent sites within 300 feet of the PUD
 - 3) A general land use plan showing proposed uses and densities
 - 4) A general public facilities plan showing the approximate location of existing and proposed private streets, pedestrian ways, trails, circulation features, public service facilities, and public or community facilities and uses
- Written statement indicating the following (2 copies):
 - 1) Architectural and design features of the PUD
 - 2) A general description of proposed land uses, site development regulations and performance standards (covenants and restrictions) including:
 - a. Land use regulations
 - b. Regulations governing density, building floor area, floor area ratio, site coverage, lot size and dimensions, yard requirements, common open space and landscaping
 - c. Site development standards applicable at the perimeter of the PUD
- Additional requirements:
 - 1) A development schedule (construction timeline)
 - 2) Evidence that the applicant has sufficient control over the land included in the PUD to complete development of the PUD
- A Fee will be required once application has been reviewed by staff. After three business days, log in again to check the progress of your application and pay the application fee online.
- Signature Page



SIGNATURE PAGE

I hereby certify that the information included in this application is true to the best of my knowledge.

Applicant's Signature	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

Present Owner(s) Signature	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

Buyer(s) Signature, if under contract	Date	Name (PRINTED)
Address & Zip	Telephone	Email Address

List names of all partners, board members, and officers of companies involved in this case, in order for the Plan Commission to determine conflicts of interest they might have in individual cases. Failure to do so may result in delaying action on the case until the following month: _____

Please print, sign, and attach to your online application in Energov.