

This is to certify that the Notice of a Meeting, a copy of which is attached hereto, was posted on the official bulletin board at the Courthouse, as required by Article 62.52-17 V. T. C. S.

Executed on May 9, 2024

J. A. "Andy" Harwell, County Clerk  
McLennan County, Texas

By D. Dicante  
Deputy



Waco Metropolitan Planning Organization

## NOTICE OF PUBLIC MEETING

### POLICY BOARD OF THE WACO METROPOLITAN PLANNING ORGANIZATION, AND THE CITY COUNCIL OF THE CITY OF WACO, TEXAS

1:30 P.M. Thursday, May 16, 2024  
South Waco Community Center  
2815 Speight Ave  
Waco, Texas 76711

### AGENDA

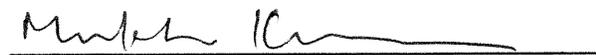
VIDEOCONFERENCE NOTICE: A quorum of the Policy Board and a possible quorum of the City Council of the City of Waco, Texas, will meet at South Waco Community Center, 2815 Speight Ave, Waco, TX 76711. A limited number of members may attend remotely pursuant to Tex. Gov't. Code §551.127. Interested members of the public must attend the meeting in person.

1. **Call to Order, Proof of Posting.**
2. **Public Hearing** regarding any discussion or action item on this agenda.
  - a. In accordance with requirements identified in Section 551.007 of the Texas Government Code, the public is permitted to address the Policy Board regarding any action or discussion item identified on this agenda.
3. **Approval** of the April 18, 2024 and April 29, 2024 meeting minutes.
4. **Consideration and Possible Action** regarding approval of Resolution 2024-8: Adoption of the FY 2025-2028 Transportation Improvement Program (TIP).
  - a. **Staff Presentation**
  - b. **Public Hearing**
  - c. **Consideration and Action**

5. **Update and Discussion** regarding results of the 2023 Waco MPO Enhanced Planning Review.
6. **Update and Discussion** on 2050 Metropolitan Transportation Plan call for proposals.
  - a. Project meetings with member cities and county
  - b. Transit proposals and approach
7. **Update and Discussion** on current grant efforts.
8. **Update and Discussion** from the Technical Advisory Committee.
9. **Update and Discussion** from the Texas Department of Transportation regarding significant highway construction within the Waco Metropolitan Area.
10. **Work Group Updates.**
11. **MPO Monthly Report.**
12. **Announcements.**
  - a. **Next Meetings:** Thursday, June 20, 2024
  - b. **Request** for agenda items to be considered for future meetings.
13. **Hearing** of visitors regarding any item of MPO business not identified on this agenda.
  - a. Note: The Policy Board cannot respond to comments received during this public hearing.
14. **Adjournment.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services should contact the MPO at (254) 750-5650 at least twenty-four (24) hours before this meeting so that appropriate arrangements can be made.

I hereby certify that this agenda was posted on the bulletin board at the McLennan County Courthouse, Waco, Texas on the 9<sup>th</sup> day of May 2024 at \_\_\_\_\_.



Mukesh Kumar  
Director

*Si desea dirigirse al comité representativo de la Organización de Planeación Metropolitana en una reunión pública y necesita un intérprete, llame al 254-750-5650 al menos con 24 horas de anticipación.*

*Si necesita información adicional o una traducción de este documento, dirija su solicitud por correo a la Organización de Planeación Metropolitana a este numero telefónico: 254-750-5650, o por correo esta dirección: P.O. Box 2570 Waco, Texas 76702.*

# MPO Policy Board

Thursday, April 18, 2024

South Waco Community Center  
Large Conference Room, 1:30 p.m.  
2815 Speight Ave, Waco, Texas



Waco Metropolitan Planning Organization

## Summary Notes

### Policy Board Members Present:

Jacob Bell	Citizen Representative, City of Waco
Josh Borderud	Council Member District Three, City of Waco
Deidra Emerson	Deputy Manager, City of Waco
Bryan LeMeilluer, Proxy for Kevin Evans	City Manager, City of McGregor
Zane Dunnam, Proxy for Scott Felton	County Judge, McLennan County
Calvin Hodde	City Manager, City of Lacy Lakeview
Jim Jaska	Mayor, City of Ross
Will Jones	County Commissioner, Pct. 3, McLennan County
Craig Lemin	City Manager, City of Robinson
Dillon Meek	Mayor, City of Waco
Adam Niolet	Assistant City Manager, City of Woodway
Stan Swiatek	District Engineer, Texas Dept. of Transportation, Waco District
Everett "Bo" Thomas	City Manager, City of Hewitt
Yost Zakhary	City Manager, City of Bellmead

### Policy Board Members Absent:

Andrea Barefield	Council Member District One, City of Waco
Jed Cole	Plan Commission, City of Waco
Darius Ewing	Council Member District Four, City of Waco
Jim Holmes	Council Member District Five, City of Waco

### Staff Present:

Mukesh Kumar	Director, Waco MPO
Arthur Chambers	Senior Planner, Waco MPO
Annette Polk	Senior Planner, Waco MPO
Nora Roy	Senior Planner, Waco MPO
Daniela Gallegos	Engagement Specialist, Waco MPO

### Others Present:

Jarrell Boykins	Baylor University Student
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P.O. Box 2570, Waco, TX 76702-2570  
(254) 750-5650  
[www.waco-texas.com/cms-mpo](http://www.waco-texas.com/cms-mpo)  
[mpo@wacotx.gov](mailto:mpo@wacotx.gov)

Victor Goebel	Director, Transportation Planning and Programming, Texas Dept. of Transportation, Waco District
Todd Gibson*	MPO Coordinator, TxDOT
Suzette May	Representative for Bicycle/Pedestrian Work Group
Christopher Nors	Public Works Finance Officer, City of Waco
Jake Smith	Public Information Officer, Texas Department of Transportation, Waco District
Casey Speer	Baylor University Student
Clayton Zacha	Waco Area Engineer, Texas Dept. of Transportation, Waco District

\*Attended virtually

**1. Call to Order, Proof of Posting.**

Chair Josh Borderud called the April 18, 2024, meeting of the MPO Policy Board to order at 1:33 p.m. A quorum of members was met.

Meeting agendas were posted on the MPO website on April 10, 2024 and at the City of Waco website on April 11, 2024 noting a possible quorum of the Waco City Council.

**2. Public Hearing** regarding any discussion or action item on this agenda.

Visitors were invited to address the Policy Board regarding any action or discussion item identified on this agenda. Spanish translation was provided by MPO staff. No visitors approached the Board.

**3. Approval** of the March 21, 2024, meeting minutes.

[Minutes](#) were approved as submitted.

**4. Review, Discussion and Action** regarding evaluation criteria for the 2050 MTP Call for Proposals framework.

**a. Background**

**b. Consideration and Directive Action**

RESULT:	Discussed. Policy Board unanimously directed staff to utilize the final draft of the MTP call for proposals framework. Motion made by Everett “Bo” Thomas and second received by Yost Zakhary.
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5. **Review, Discussion and Action** directing MPO staff to finalize the draft of revised bylaws to be adopted by the Waco MPO Policy Board immediately following redesignation by the Governor.

a. [Background](#)

b. **Consideration and Directive Action**

RESULT:	Discussed. Policy Board unanimously directed staff to finalize the draft of revised bylaws to be adopted by the Waco MPO Policy Board immediately following redesignation by the Governor. Motion made by Deidra Emerson and second received from Will Jones.
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6. **Review, Discussion and Action** directing MPO staff to convene a “Rebranding Task Force for Waco MPO” to prepare recommendations to the Policy Board as follow up steps in anticipation of the Governor’s redesignation.

a. [Background](#)

b. **Consideration and Directive Action**

RESULT:	Discussed. Policy Board unanimously directed staff to convene a “Rebranding Task Force for Waco MPO.” Policy Board selected Chairman Borderud as Chairman of the Task Force. Motion made by Jacob Bell and second received from Deidra Emerson.
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7. **Update and Discussion** on current grant efforts.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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8. **Update and Discussion** from the Technical Advisory Committee.

For information and discussion only. Update provided by Zane Dunnam.

RESULT:	Discussed.
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9. **Update and Discussion** from the Texas Department of Transportation regarding significant highway construction within the Waco Metropolitan Area.

For information and discussion only. Update provided by Clayton Zacha, Waco Area Engineer, TxDOT, Waco District.

RESULT:	Discussed.
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**10. Work Group Updates.**

Citizen's Participation Work Group – not currently active  
Bicycle and Pedestrian Work Group  
Connected and Automated Vehicle Work Group  
Mobility, Land Use and Transportation Work Group – not currently active

For information and discussion only. Updates provided by Mukesh Kumar.

RESULT:	Discussed.
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**11. MPO Monthly Report.**

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed
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**12. Announcements.**

- a. The next meetings of the Waco MPO Policy Board are scheduled for Monday, April 29, 2024, at 8:30 am (*special called*) and Thursday, May 16, 2024, at 1:30 pm
- b. No requests received for agenda items to be considered for future meetings.

**13. Hearing** of visitors regarding any item of MPO business not identified on this agenda.

Chairman Borderud opened and closed the public hearing at 2:14 p.m. Spanish translation was provided by MPO staff. No visitor comments were submitted.

**14. Adjournment.**

There being no further business, the meeting was adjourned at 2:14 p.m.

DRAFT

# MPO Policy Board

Monday, April 29, 2024

South Waco Community Center  
Large Conference Room, 8:30 a.m.  
2815 Speight Ave, Waco, Texas



Waco Metropolitan Planning Organization

## Summary Notes

### Policy Board Members Present:

Andrea Barefield	Council Member District One, City of Waco
Jacob Bell	Citizen Representative, City of Waco
Josh Borderud	Council Member District Three, City of Waco
Jed Cole (arrived 8:36 a.m.)	Plan Commission, City of Waco
Bryan LeMeilleur Proxy for Kevin Evans	City Manager, City of McGregor
Calvin Hodde	City Manager, City of Lacy Lakeview
Jim Holmes	Council Member District Five, City of Waco
Jim Jaska	Mayor, City of Ross
Will Jones	County Commissioner, Pct. 3, McLennan County
Craig Lemin	City Manager, City of Robinson
Adam Niolet	Assistant City Manager, City of Woodway
Victor Goebel Proxy for Stan Swiatek	District Engineer, Texas Dept. of Transportation, Waco District
Jim Devlin Proxy for Everett "Bo" Thomas	City Manager, City of Hewitt
Yost Zakhary	City Manager, City of Bellmead

### Policy Board Members Absent:

Deidra Emerson	Deputy Manager, City of Waco
Darius Ewing	Council Member District Four, City of Waco
Scott Felton	County Judge, McLennan County
Dillon Meek	Mayor, City of Waco

### Staff Present:

Mukesh Kumar	Director, Waco MPO
Arthur Chambers	Senior Planner, Waco MPO
Annette Polk	Senior Planner, Waco MPO
Nora Roy	Senior Planner, Waco MPO
Daniela Gallegos	Engagement Specialist, Waco MPO

1. **Call to Order, Proof of Posting.**

Chair Josh Borderud called the April 29, 2024, meeting of the MPO Policy Board to order at 8:30 a.m. A quorum of members was met.

Meeting agendas were posted on the MPO website on April 22, 2024 and at the City of Waco website on April 23, 2024 noting a possible quorum of the Waco City Council.

2. **Public Hearing** regarding any discussion or action item on this agenda.

Visitors were invited to address the Policy Board regarding any action or discussion item identified on this agenda. Spanish translation was provided by MPO staff. No visitors approached the Board.

3. **Consideration and Action** regarding approval of Resolution 2024-6: Adoption of a Vision Zero goal for the Waco MPO planning area of McLennan County, Texas.

a. **Background**

b. **Public Hearing**

Chairman Borderud opened the public hearing at 8:34 a.m.  
No visitors submitted comments for or against this item.  
Chairman Borderud closed the public hearing at 8:34 a.m.

c. **Consideration and Action**

RESULT:	Motion to approve passed with a 13 - 0 vote [Unanimous]
MOVER:	Jim Holmes
SECONDER:	Will Jones

4. **Consideration and Action** regarding approval of Resolution 2024-7: Adoption of a Waco MPO Comprehensive Safety Action Plan.

d. **Background**

e. **Public Hearing**

Chairman Borderud opened the public hearing at 8:43 a.m.  
No visitors submitted comments for or against this item.  
Chairman Borderud closed the public hearing at 8:43 a.m.

**f. Consideration and Action**

RESULT:	Motion to approve passed with a 14 - 0 vote [Unanimous]
MOVER:	Andrea Barefield
SECONDER:	Bryan LeMeilleur

**5. Announcements.**

- a. The next meeting of the Waco MPO Policy Board is scheduled for Thursday, May 16, 2024, at 1:30 pm.
- b. No requests received for agenda items to be considered for future meetings.

**6. Hearing** of visitors regarding any item of MPO business not identified on this agenda.

Chairman Borderud opened the public hearing at 8:47 a.m.  
No visitors submitted comments for or against this item.  
Chairman Borderud closed the public hearing at 8:47 a.m.

Note: The Policy Board cannot respond to comments received during this public hearing.

**7. Adjournment.**

There being no further business, the meetings were adjourned at 8:47 a.m.

**Waco Metropolitan Planning Organization Policy Board**

**Meeting Date:** May 16, 2024

**Agenda Items:** Consideration and Action regarding approval of Resolution 2024-8: Adoption of the FY 2025 - 2028 Transportation Improvement Program (TIP)

**Comments:** The Transportation Improvement Program (TIP) identifies transportation strategies that will be programmed for the Waco MPO planning area over the next four years. A federally approved TIP is required for projects to be eligible for federal highway or public transportation funding. All projects identified in the TIP must have a formal commitment for all necessary funding from some source during the TIP timeframe.

It can take years for a roadway or transit improvement strategy to go from planning and development to construction or implementation. First, projects, programs, and services to meet passenger or freight mobility needs of the Waco region are identified through a 5-year federally defined transportation planning process which culminates in a long-range transportation plan, referred to as the Waco Metropolitan Transportation Plan (MTP). Top priority needs from the MTP are then selected for phased implementation. Phases of development include preliminary engineering work, environmental analysis, right of way acquisition, and project design. Each phase is programmed into the TIP as federal and/or state funds are formally committed.

The current MTP outlines future needs through the year 2045 and was adopted by the Waco MPO in 2020. The draft FY 2025 - 2028 TIP authorizes priorities from the 2045 MTP for phased implementation between fiscal years 2025 and 2028. This means necessary environmental and engineering studies, acquisition of necessary right-of-way, or construction for priority roadway projects may begin, and efforts to maintain and operate the local transit system are authorized. This TIP programs the engineering phase for 7 highway projects, the right of way phase for 2 highway projects, the construction phase for 4 highway projects, and the maintenance, operations, and capital purchases of the transit system for fiscal years 2025 through 2028.

The MPO Staff conducted a 30-day public comment period and 2 public information meetings to solicit comments regarding the draft FY 2025 - 2028 TIP. The public meetings were conducted on April 9 at 12 Noon and 5:30 p.m. No formal comments were received. The MPO Technical Advisory Committee (TAC) recommends adoption of the draft FY 2025 - 2028 TIP.

- Action Required:**
1. Receive update on public input process
  2. Conduct Public Hearing
  3. Consideration and action

**Motion By:**

**Seconded:**

**Content of Motion:**

**Vote:**



## RESOLUTION 2024-8

Whereas the Waco Metropolitan Planning Organization (MPO) was established to identify and support the implementation of regionally significant transportation projects to address future mobility needs of the Waco Region;

Whereas the Waco MPO Policy Board is composed of representatives appointed by the elected City Councils and Counties located within the jurisdiction of the MPO as well as the Texas Department of Transportation;

Whereas Section 134, Title 23, USC requires the development of a Transportation Improvement Program (TIP) for the Waco Metropolitan Area to authorize the programming of funds for implementation of all regionally significant transportation projects as well as all projects utilizing federal highway or public transportation funds;

Whereas the Texas Department of Transportation, the Waco Transit System, and the City of Waco have submitted project phases of work for which a formal commitment of funding has been identified prior to the year 2029; and

Whereas the Texas Department of Transportation has also submitted a list of projects for which environmental clearance will be requested but are scheduled for implementation beyond the year 2028;

Now, therefore, be it **RESOLVED**, that the Waco MPO Policy Board

1. hereby, adopts the 2025-2028 Transportation Improvement Program and certifies that the mix of projects within the TIP have the intended effect of assisting the State of Texas, Waco Transit System, Inc., or the Waco Metropolitan Area in achieving targets either previously adopted or supported by the MPO Policy Board.
2. hereby, approves the use of statewide project groupings as defined in Appendix H, *Definition of Grouped Projects for STIP* dated February 23, 2021, with the exception of projects programmed using Category 2 funds.
3. hereby, identifies within Appendix D of the 2025-2028 Transportation Improvement Program projects which are scheduled for implementation beyond the years 2028 but are intended for implementation once a formal funding commitment is final.

4. hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place and purpose of said meeting was given as required by law.
5. hereby officially found and determined that all public participation requirements identified within the Waco MPO Public Participation Plan related to this action by the Policy Board were met and completed.
6. hereby certifies this action complies with all applicable policies, procedures, and requirements identified within 23 CFR, Section 450, and Chapter 16 of Title 43 of the Texas Administrative Code.

**PASSED AND APPROVED** this the 16<sup>th</sup> day of May, 2024.

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Josh Borderud  
Council Member – City of Waco  
Chair – Waco MPO Policy Board

ATTEST:

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Mukesh Kumar  
Director