

**MPO Policy Board**  
**Thursday, March 21, 2024**  
**South Waco Community Center**  
**Large Conference Room, 1:30 p.m.**  
**2815 Speight Ave, Waco, Texas**



**Waco Metropolitan Planning Organization**

**Summary Notes**

**Policy Board Members Present:**

Andrea Barefield	Council Member District One, City of Waco
Jacob Bell	Citizen Representative, City of Waco
Josh Borderud	Council Member District Three, City of Waco
Jed Cole	Plan Commission, City of Waco
Deidra Emerson	Deputy Manager, City of Waco
Kevin Evans	City Manager, City of McGregor
Jim Holmes	Council Member District Five, City of Waco
Jim Jaska	Mayor, City of Ross
Will Jones	County Commissioner, Pct. 3, McLennan County
Craig Lemkin	City Manager, City of Robinson
Dillon Meek	Mayor, City of Waco
Adam Niolet	Assistant City Manager, City of Woodway
Stan Swiatek	District Engineer, Texas Dept. of Transportation, Waco District
Everett "Bo" Thomas	City Manager, City of Hewitt
Yost Zakhary	City Manager, City of Bellmead

**Policy Board Members Absent:**

Darius Ewing	Council Member District Four, City of Waco
Calvin Hodde	City Manager, City of Lacy Lakeview
Scott Felton	County Judge, McLennan County

**Staff Present:**

Mukesh Kumar	Director, Waco MPO
Arthur Chambers	Senior Planner, Waco MPO
Annette Polk	Senior Planner, Waco MPO
Bill Frawley	Research Assistant, Waco MPO
Daniela Gallegos	Engagement Specialist, Waco MPO

**Others Present:**

Amy Burlarley-Hyland	Director of Public Works, City of Waco
Jennifer Boen	STV Engineering Group
John Deaver	Waco Business League Representative

Ricky Edison	Waco ISD Representative
Matt Kyle	Reporter, Waco Tribune-Herald
Suzette May	Representative for Bicycle/Pedestrian Work Group
Mike Nemmer	City of West Representative
Shawn Oubre	City of Woodway Representative

\*Attended virtually

**1. Call to Order, Proof of Posting.**

Chair Josh Borderud called the March 21, 2024, meeting of the MPO Policy Board to order at 1:32 p.m. A quorum of members was met.

Meeting agendas were posted on the MPO website on March 13, 2024 and at the City of Waco website on March 14, 2024 noting a possible quorum of the Waco City Council.

Council Member Josh Borderud called the March 21, 2024 meeting of the City Council of the City of Waco to order at 1:32 p.m. A quorum of members was met.

**2. Public Hearing** regarding any discussion or action item on this agenda.

Visitors were invited to address the Policy Board regarding any action or discussion item identified on this agenda. No visitors approached the Board.

**3. Approval** of the February 15, 2024, meeting minutes.

Minutes were approved as submitted.

**4. Review, Discussion and Action** directing MPO staff to solicit public comments concerning the draft 2025–2028 Transportation Improvement Program (TIP) of the Waco MPO.

**a. Background**

**b. Consideration and Directive Action**

RESULT:	Policy Board unanimously directed staff to solicit public comments concerning the draft 2025-2028 Transportation Improvement Program (TIP) of the Waco MPO.
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**5. Review, Discussion and Action** regarding evaluation criteria for the 2050 MTP Call for Proposals framework.

**a. Background**

**b. Consideration and Action**

RESULT:	Policy Board unanimously directed staff to adopt proposed evaluation criteria for the 2050 MTP Call for Proposals framework.
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6. **Review, Discussion and Action** directing MPO staff to open Call for Proposals for the 2050 Metropolitan Transportation Plan (MTP) of the Waco MPO.

a. [Background](#)

b. **Consideration and Action**

RESULT:	Policy Board unanimously directed staff to open Call for Proposals for the 2050 Metropolitan Transportation Plan (MTP).
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7. **Update and Discussion** on current grant efforts.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed
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8. **Update and Discussion** on the MPO redesignation.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed
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9. **Update and Discussion** from the Technical Advisory Committee.

For information and discussion only. Update provided by Amy Burlarley-Hyland.

RESULT:	Discussed
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## 10. **Work Group Updates.**

Citizen's Participation Work Group – not currently active

Bicycle and Pedestrian Work Group

Connected and Automated Vehicle Work Group

Mobility, Land Use and Transportation Work Group – not currently active

For information and discussion only. Updates provided by Mukesh Kumar and Suzette May.

RESULT:	Discussed
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### **11. MPO Monthly Report.**

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed
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### **12. Announcements.**

- a. The next meeting of the Waco MPO Policy Board is scheduled for Thursday, April 18, 2024, at 1:30 pm
- b. No requests received for agenda items to be considered for future meetings.

### **13. Hearing of visitors regarding any item of MPO business not identified on this agenda.**

Chairman Borderud  requested visitors' comments at 2:33 p.m.  
No visitor comments were submitted.

Note: The Policy Board cannot respond to comments received during this public hearing.

### **14. Adjournment.**

There being no further business, the meetings were adjourned at 2:33 p.m.