

**MPO Policy Board**  
**Thursday, November 21, 2024**  
**South Waco Community Center**  
**Large Conference Room, 1:30 p.m.**  
**2815 Speight Ave, Waco, Texas**



**Waco Metropolitan Planning Organization**

### Summary Notes

**Policy Board Members Present:**

Andrea Barefield	Council Member District One, City of Waco
Jacob Bell	Citizen Representative, City of Waco
Deidra Emerson	Deputy Manager, City of Waco
Darius Ewing	Council Member District Four, City of Waco
Calvin Hodde	City Manager, City of Lacy Lakeview
Jim Jaska	Mayor, City of Ross
Will Jones	County Commissioner, Pct. 3, McLennan County
Craig Lemin	City Manager, City of Robinson
Stan Swiatek	District Engineer, Texas Dept. of Transportation, Waco District
Everett "Bo" Thomas	City Manager, City of Hewitt

**Policy Board Members Absent:**

Josh Borderud	Council Member District Three, City of Waco
George Chase	Council Member District Five, City of Waco
Jed Cole	Plan Commission, City of Waco
Scott Felton	County Judge, McLennan County
Jim Holmes	Mayor, City of Waco
Bryan LeMeilleur	City Planner, City of McGregor
Adam Niolet	Assistant City Manager, City of Woodway
Yost Zakhary	City Manager, City of Bellmead

**Staff Present:**

Mukesh Kumar	Director, Waco MPO
Arthur Chambers	Senior Planner, Waco MPO
Annette Polk*	Senior Planner, Waco MPO
Nora Roy	Senior Planner, Waco MPO
Bill Frawley*	Research Assistant, Waco MPO
Daniela Gallegos	Engagement Specialist, Waco MPO
Devon Legare	Administrative Assistant, Waco MPO

**Others Present:**

Amy Burlarley-Hyland	Assistant County Engineer, McLennan County
Jennifer Boen	Waco Area Group Leader, STV
Todd Gibson*	Transportation Planner - MPO Coordinator, Transportation Planning & Programming, TxDOT
Victor Goebel	Director of Transportation Planning & Development, TxDOT Waco District
Andrew Haferkamp	Project Manager, TxDOT
Brenton Lane*	Planning and Programming Engineer, TxDOT Waco District
Suzette May	Mobilize Waco
Andrew Telep	Associate Director, Experiential Learning Commons, Baylor University
Rachel Williams	Project Engineer, Public Works Department, City of Waco
Clayton Zacha	Waco Area Engineer, TxDOT Waco District

\*Attended Virtually

**1. Call to Order, Proof of Posting.**

Chair Everett “Bo” Thomas called the November 21, 2024, meeting of the MPO Policy Board to order at 1:36 p.m. A quorum of members was met. No other meetings were called into session.

Meeting agendas were posted on the MPO website on November 13, 2024 and at the City of Waco website on November 14, 2024 noting a possible quorum of the Waco City Council.

**2. Public Hearing** regarding any discussion or action item on this agenda.

Visitors were invited to address the Policy Board regarding any action or discussion item identified on this agenda. Daniela Gallegos read the announcement in Spanish. No visitors approached the Board.

**3. Approval** of the October 17, 2024 meeting minutes.

Minutes were approved as submitted with an acknowledgement that a scrivener’s error in draft minutes was being corrected.

**4. Review, Discussion, and Directive Action** regarding the 2050 Waco Metropolitan Transportation Plan.

For information and discussion only. Update provided by Mukesh Kumar.

a. [Background](#)

RESULT:	Discussed. Directed staff to begin public comment period.
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5. **Update and Discussion** regarding inclusion of proposed STRAHNET roadways in the National Highway System (NHS).

For information and discussion only. Update provided by Mukesh Kumar.

a. Background

RESULT:	Discussed.
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6. **Update and Discussion** on current grant efforts.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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7. **Update and Discussion** on MPO redesignation.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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8. **Update and Discussion** from the Technical Advisory Committee.

For information and discussion only. Update provided by Amy Burlarley-Hyland.

RESULT:	Discussed.
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9. **Update and Discussion** from the Texas Department of Transportation regarding significant highway construction within the Waco Metropolitan Area.

For information and discussion only. Update provided by Clayton Zacha.

RESULT:	Discussed.
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**10. Work Group Updates.**

Citizen's Participation Work Group – not currently active  
Bicycle and Pedestrian Work Group  
Connected and Automated Vehicle Work Group  
Mobility, Land Use and Transportation Work Group – not currently active

For information and discussion only. Updates provided by Andrew Telep and Mukesh Kumar.

RESULT:	Discussed.
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**11. MPO Monthly Report.**

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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**12. Announcements.**

- a. The next meeting of the Waco MPO Policy Board is scheduled for Thursday, January 16<sup>th</sup>, 2025, at 1:30 pm.
- b. No requests received for agenda items to be considered for future meetings.

**13. Hearing** of visitors regarding any item of MPO business not identified on this agenda.

Chairman Thomas opened and closed the public hearing at 2:20 p.m. Daniela Gallegos read the announcement in Spanish. No visitor comments were submitted.

**14. Adjournment.**

There being no further business, the meetings were adjourned at 2:21 p.m.