Code Enforcement

City Council Meeting February 4, 2020

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Housing and Code Enforcement Department

Presentation Overview

- Code Enforcement Division Overview
- Top Issues
- Changes In Process
- Next Steps
- Questions

Code Enforcement Division Overview

- 14 FTEs: \$1.1 million FY20 budget
 - Includes \$275K in CDBG funding
 - 10 Code Officers
 - 8 State Certified Code Inspectors
 - 4 ICC Certified (Zoning, IPMC & Disaster Response)
 - 3 State Animal Control Certified
 - 3 Bilingual (Spanish speakers)
 - 2 awaiting certifications
 - 4 Administrative Positions

Top Issues

- Population Growth (9.68% from 2010 to 2018)
 - 7 Code Officers until 2019
- What is a code violation
- Aging housing stock

Changes in Process Code Enforcement Service Area D-1 C-2 NEW WINDSOR PKWY Code Enforcement Area N:\data\ArcGIS Pro Projects\Jake\CodeHeatMap2019 1/28/2020

Changes In Process

- Current Alignment
 - Code Officers assigned 2 per Council District
 - Geographically challenging
- Future Alignment
 - 5 Geographic Areas
 - Resources increased within the City Core where there are more instances of non-compliance (6 assigned in Core)

Changes In Process

- Communication
 - Educate Neighborhood Associations on Code
 - Attend Association meetings at minimum quarterly
 - Area Officer will serve as 1st Point of Contact
- Outreach
 - Collaborative effort with housing assistance
 - Resource referrals for additional needs

Changes in Process

- Mowing
 - Explore opportunities to streamline process
 - Currently mowing City owned lots (tax suits and some City purchased property)
 - Focus on Code identified/cited properties

Changes In Process

- Building Standards Commission
 - Legal Staff conducted Training for Commission
 - Monthly Meetings
 - Implemented Work Session
- Staff
 - Proposed relocation of Housing Staff to Dr. Mae
 Jackson Development Center
 - Attend Mental Health Training

Code Enforcement Division Overview

Case Type	Number Opened 2019	Closed/Complied 2019	Case Still Opened 2019
Annual Grass	2346	2346	0
Nuisance	4376	4069	307
Zoning	1649	1640	9
Junked Vehicles	236	201	35
Securing	80	77	3
Lien Cases	208	15	193
Residential Structures	382	216	166
Commercial Structures	40	23	17

Next Steps

- Position Posting
 - Code Administrator
- Enhanced Reporting
 - Creation of quarterly reports by District
 - Case types and number
 - Response time
 - Mowing cases (City mow/cleaned vs. by owner)
- Relocation of Housing Staff

Questions?

Code Enforcement Update
Housing and Code Enforcement
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