



Purchasing Services
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CITY OF WACO

Date: 11/23/2022
RFB No: 2022-091
Commodity: City of Waco Convention Center HVAC Changeout – Phase 2
Purchasing Agent: Mr. Kasey Gamblin

Closing Time: 2:00 P.M. CST, Monday, December 5, 2022
Opening Time: 2:01 P.M. CST, Monday, December 5, 2022

RFB Opening Location: Operations Center, Purchasing Services Office, 1415 N. 4th St.,
Waco, TX 76707

Addendum No: 1
Questions and Answers
Update Bid Set Documents

Updated Bid Form (Part B Project Name was incorrect)

The above-mentioned RFB invitation has been changed in the following manner. **Sign and return addendum to the Purchasing Office by the closing time and date with your RFB response.** Returning this page signed by your authorized agent will serve to acknowledge this change. All other requirements of the invitation remain unchanged. If you have any questions, please call or stop by the Purchasing Office at the above address.

Firm: _____

Address _____

Signature of Person
Authorized to Sign Bid: _____

Signor's Name and Title
(print or type): _____

E-mail Address: _____

Date: _____ Telephone: _____ Fax: _____



Project Number: 22-16
Project Name: Waco Convention Center HVAC - Phase 2
Date: 16 NOV 2022

BidAddendum 1: Pipe Jacketing

To all Prospective Bidders:

This addendum modifies the Bid Set Documents by the following:

1. All exterior refrigerant piping that is insulated shall be installed with a UV and weather protective jacket. Pipe insulation jacket shall be equal to Johns Manville Zeston Cut and Curl jacket, white, UV resistant and of 30 mil thickness (minimum). All fittings shall be jacketed with the appropriate Zeston matching fitting jacket.
2. Jacketing shall be installed in compliance with the manufacturer's requirements.

End of Addendum

Questions and Answers

1. Will the city allow a crane to set up on the convention center parking lot? Please provide details of any restrictions. **Yes, as long as the convention center is not preparing for a major event that would require the use of that area for loading and unloading.**
2. Would the city prefer a helicopter instead of crane for equipment removal and installation? **No preference.**
3. Will the city provide a designated area to stage equipment and storage? **Yes, we will work with the contractor to provide a space in an adjoining parking lot.**
4. Will the city provide a designated trash dumpster location close to the work location? **Yes, we will work with the contractor to provide a space in an adjoining parking lot.**
5. What is the approximate age of the building/facility? **50 years old.**
6. M001 GENERAL NOTES #14 states three different trades to purchase, install and wire smoke detectors. Is there a reason Fire Alarm contractor could not do all three associated tasks? **No.**
7. M001 DEMOLITION NOTES # 1. Has the city/owner identified what old equipment it want to retain? **We do not want to retain any old equipment from this project.**
8. In the event asbestos like materials are discovered during the demolition phase, who's responsible for abatement? **The city will arrange for and pay for unplanned abatement.**
9. Do you want contractor to install construction plastic/paper to walk on in the foyer area? Or will this area be off limits to guest? **The foyer area will remain open to the public.**
10. What is the current lead time on equipment? **Unknown, the construction NTP will begin once the contractor has received the equipment.**
11. Will the city consider alternative manufactures for equipment? **Yes, Trane, Carrier, Lennox, York, and Daikin.**

To: Honorable Mayor and City Council
City of Waco, Texas

BID FORM A
City of Waco Convention Center
HVAC Changeout – Phase 2
425 Franklin Ave
City of Waco, Texas

City of Waco RFB # 2022-091

From: _____ (Contractor Print Name Here)

I have received plans, details, and specifications for the project listed above as prepared by Reliance Architecture. I have also received Addenda Nos. _____ and have included their provisions in my bid. I have examined the documents, existing conditions and the site and submit the following bid. In submitting the bid, I agree:

1. To hold my bid open for 90 days after Bid receiving date.
2. To enter into and execute a contract, if awarded on the basis of this bid.
3. To execute the contract, if awarded, within ten (10) calendar days after notification of award, and to commence work not later than ten (10) calendar days from date of "Notice to Proceed."
4. To accomplish the work in accord with the Contract Documents.
5. **To complete the work within 100 calendar days from the Notice to Proceed.** NTP will be established after the contract is executed. If work is not completed by such time, I agree to pay to Owner as liquidated damages the sum of five hundred dollars (\$500.00) for each calendar day after such time that the work remains incomplete, calculated in accordance with the provisions of the Contract Documents. Final completion will be reached on or before fourteen days after the Certificate of Substantial Completion is issued. If work is not completed by such time, I agree to pay to the Owner additional liquidated damages of five hundred dollars (\$500.00) per day for each calendar day after such time that Final Completion is not reached.

I will perform all work of this project for the lump sum price of:

BASE BID: _____
_____ Dollars (\$ _____)

[This section intentionally left blank]

To: Honorable Mayor and City Council
City of Waco, Texas

BID FORM A
City of Waco Convention Center
HVAC Changeout – Phase 2
425 Franklin Ave
City of Waco, Texas

City of Waco RFB # 2022-091

Executed on _____, 2022.

Company Name

[If participant is a corporation]

Signature: _____

[complete the following]

Print Name: _____

Sole Owner, or Partner, or President of Corporation
(Delete titles inapplicable to signer)

ATTEST:

Whose address is:

(Corporate Seal)

Telephone: _____

Fax: _____

Email: _____

To: Honorable Mayor and City Council
City of Waco, Texas

BID FORM B
City of Waco Convention Center
HVAC Changeout – Phase 2
425 Franklin Ave
City of Waco, Texas

City of Waco RFB # 2022-091

From: _____ (Bidding company name here)

I will adjust the contract sum in accordance with the following Unit Prices:

ITEM	DESCRIPTION	UNIT	ADD	DEDUCT
	No unit pricing requested.			

I will add for any additional work above and beyond the scope of this contract for the cost of all jobsite labor and materials furnished plus _____ percent (____%) for overhead and profit. Overhead and profit includes office personnel and expenses.

I will add for any additional work above and beyond the scope of this contract performed by a subcontractor for the cost of subcontractor plus _____ percent (____%) for overhead and profit.

I will use the following subcontractors on this work:

Trade	Subcontractor's Name	Location	MWBE?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

To: Honorable Mayor and City Council
City of Waco, Texas

BID FORM B
City of Waco Convention Center
HVAC Changeout – Phase 2
425 Franklin Ave
City of Waco, Texas

City of Waco RFB # 2022-091

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Sole Owner, or Partner, or President of Corporation
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ATTEST:

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(Corporate Seal)

Telephone: _____

Fax: _____

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