

Sec. 13-486. – Public Safety Plan.

(a) The applicant for an event is required to submit a public safety plan with the application. The public safety plan shall contain the following:

- (1) Emergency services and fire safety plan;
- (2) Parking plan;
- (3) Police services plan;
- (4) Traffic control plan; and
- (5) Plan for water safety if boating and/or swimming is part of the event.

(b) The applicant is required to provide and pay for emergency medical services, in accordance with subsection (d) and the following schedule:

| | | MINIMUM NUMBER OF EMERGENCY MEDICAL PERSONNEL/VEHICLES REQUIRED (based on number of participants and spectators at the special event) | | | | | |
|--|--------------------------|---|------------------------------|-------------------------------|----------------------------------|----------------------------------|------------------------------|
| Type of Emergency Medical Personnel or Vehicle Required | 1 - 500 attendees | 501-2,500 attendees | 2,501-5,000 attendees | 5,001-10,000 attendees | 10,001 - 25,000 attendees | 25,001 - 50,000 attendees | Over 50,000 attendees |
| Medic/EMT | 0 | 1 | 2 | 4 | 8 | 8 | 10 |
| EMS Supervisors | 0 | 0 | 0 | 1 | 1 | 1 | 1 |
| Emergency Medical Vehicles | 0 | 0 | 0 | 1 | 1 | 2 | 2 |

(c) The applicant is required to provide and pay for law enforcement services for security, crowd control, and traffic, in accordance with subsection (d) and the following schedule:

| Number of attendees | Minimum Number of Law Enforcement Officers Required |
|----------------------------|--|
| 0 to 250 | 0 |
| 251 to 1,500 | 2 |

| | |
|----------------|--|
| 1,501 to 3,000 | 4 |
| 3,001 to 5,000 | 6 |
| over 5,000 | 6 plus 1 law enforcement officer for every 1,000 participants and spectators over 5,000 at the special event |

- (a) The outdoor events manager, upon recommendation of the chief of the fire department, may require a number of emergency medical personnel and emergency medical vehicles, or upon recommendation of the chief of the police department, may require a number of law enforcement officers, in addition to those required in Subsections (b) and (c), if:
- (1) Any alcoholic beverage is sold, served, or otherwise made available at the event;
 - (2) Special needs for increased security, crowd control, or traffic control are created by:
 - a. The topography or size of the event location;
 - b. Weather conditions at the event; or
 - c. The time of day during which the event is conducted;
 - (3) The event requires street closures or rerouting of vehicular or pedestrian traffic; or
 - (4) The history of the particular event indicates that a greater number of law enforcement officers are required to protect the public health, safety, and welfare.
- (b) The applicant is required to provide and pay for any law enforcement officer, firefighter, lifeguard, or other personnel needed for the event. Such payment shall be made directly to the personnel that are not on-duty for the City of Waco on or before the day of the special event or parade.
- (c) The outdoor events manager, in consultation with the City's Police, Fire and Public Works departments, shall be responsible for determining whether to approve, modify or deny the respective plan. In evaluating the plans, the outdoor events manager shall not take into account any of the factors set forth in Section 13-483 (b).
- (d) Compliance with the public safety plan.
- (1) If the outdoor events manager, the chief of police or the fire chief, or their designees determine that the services being provided at the event do not comply with the approved plans and should this determination be the event's first violation of its approved plans, the outdoor events manager shall contact

the applicant or his or her designee and shall provide him or her with one (1) hour in which to bring the services into full compliance with the approved plans. The outdoor events manager, if approved by the chief of police or the fire chief, or their designees, may allow additional time for compliance provided health and safety is not compromised. As soon as possible after this contact, the outdoor events manager shall prepare written detailed documentation of the name of the event contact, the time of the conversation, and the corrective action required of the applicant.

- (2) If the applicant does not comply in a timely manner, the City may either cancel the event or provide the necessary services and will include the full cost of providing these services in a supplemental services fee.
- (3) If the violation is the event's second or greater violation of its approved plans, the City may either cancel the event or provide the necessary services without giving the applicant an opportunity to take corrective action, and the City will include the full cost of providing these services in a supplemental services fee. As soon as possible after finding the violation, the outdoor events manager shall prepare written detailed documentation of the nature of the violation and the corrective action taken by the City.
- (4) If the chief of police or the fire chief, or their designees, determine that the services being provided at the event are not sufficient, given the actual circumstances of the event, the applicant or his or her designee shall be notified of such determination. The chief of police, or the fire chief, or their designees, using their sole judgment regarding the immediacy of the need to have additional emergency services, shall determine whether to allow the applicant to provide additional emergency services or whether to have the City provide additional emergency services. As soon as possible after the contact with the applicant or his or her designee, the chief of police or the fire chief, or their designees, shall prepare written detailed documentation of the name of the event contact, the time of the conversation, the findings of the chief of police or the fire chief, or their designees regarding the need for additional emergency services, the corrective action required, and who will provide the corrective action. This written documentation shall be provided to the outdoor events manager within five (5) business days after the conclusion of the event. Where the City provides the additional emergency services, the City will include the full cost of providing these services in a supplemental services fee.