



Waco Fire Department  
Fire Marshal's Office  
Fire Marshal  
1006 N 25th St.  
Waco, TX 76701  
254/750-1740

## FIRE MARSHAL'S TENT PERMIT APPLICATION

Date: \_\_\_\_\_ Permit# (Issued by Fire Marshal) \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ License #: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

Address: \_\_\_\_\_ Waco, Texas

Phone: \_\_\_\_\_ Email (required): \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

EVENT TIME: \_\_\_\_\_

TENT LOCATION: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Your request for a tent permit will be approved subject to the following conditions:**

1. There is no organized opposition from the neighbors.
2. **YOU produce a fireproof certificate for your tent.**
3. A 10:00PM closing is enforced.
4. Adequate temporary parking **MUST** be available.
5. Lighting shall be directed so that it will not be a nuisance to adjacent neighbors and shall not impair visibility of traffic.
6. **Payment of \$50.00 required, paid to the order of City of Waco and remitted with application to the City of Waco Finance Department.**

7.  
Please mail or deliver to:           **City of Waco Finance Department**  
  **P.O. Box 2570**  
  **Waco, Texas 76702**  
  **254-750-5760**

\*\*\*\*\* NOTE: Please call 24 hours in advance for all inspections \*\*\*\*\*

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Disapproved: \_\_\_\_\_