

**APPLICATION FOR PLANNED UNIT DEVELOPMENT (PUD) - FINAL PLAN**



1. Case Z- - \_\_\_\_\_ Applicant \_\_\_\_\_
2. Property Address \_\_\_\_\_
3. Legal Description: (Submit certified field notes, if not subdivided with lot and block description)  
  
 Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_
4. Existing Zoning: \_\_\_\_\_ 5. Date of Concept Plan Approval: \_\_\_\_\_
6. Existing Land Use Plan Designation: \_\_\_\_\_
7. Have any of these requests been made before? \_\_\_\_\_ Dates? \_\_\_\_\_
8. Fee: Final Plan: \$300.00 Date paid: \_\_\_\_\_  
 (Make check payable to the City of Waco)
9. The next monthly deadline is 5 p.m. on \_\_\_\_\_ to be heard at the Plan Commission meeting on \_\_\_\_\_ and at the City Council on \_\_\_\_\_.
10. I hereby certify that a) the information included in this application is true to the best of my knowledge, and b) I have checked to determine that no deed restrictions apply to this property that conflict with this request.

Applicant's Signature	Date	Name (PRINTED),	Address+Zip	Telephone
Present Owner's Signature	Date	Name (PRINTED),	Address+Zip	Telephone
Buyer's Signature, if under contract	Date	Name (PRINTED),	Address+Zip	Telephone

11. List names of all partners, board members, and officers of companies involved in this case, in order for the Plan Commission to determine conflicts of interest they might have in individual cases. Failure to do so may result in delaying action on the case until the following month. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

12. **The following documents must be submitted to consider the PUD application complete. Due to the complexity of the PUD process, staff requires maximum time to review applications. Therefore, incomplete applications will not be accepted or may result in delaying action on the case until the following month.**

Submittal of the Final Plan

- Completed application and filing fee.
- Map(s) indicating the following (Please provide the following copies for each map submitted: (1) 8 1/2 x 11 reduced copy, (4) reduced 18 x 24, (2) full size 24 x 36):
  1. A tract map:
    - showing proposed street lines, lot lines, easements and dedications
  2. A land use plan:
    - designating uses for each site, detailed land use regulations, site development regulations, and performance standards applicable to each use or site
  3. A circulation plan:
    - indicating all existing and proposed vehicular, pedestrian, equestrian or other circulation or transportation facilities
    - showing the location and general design of all parking and loading facilities
  4. A public services and facilities plan:
    - designating specific requirements for land dedications
    - installation of improvements by the developer
    - the payment of development fees and other provisions necessary to implement the public service and facility extension policies of the city
  5. Preliminary architectural plans and building elevations for all uses:
    - indicating building height and bulk
    - general architectural design and appearance
    - arrangement of principal open spaces and uses
  6. A fully dimensioned site development and landscaping plan:
    - a. showing existing and proposed building locations
    - b. site improvements
    - c. principal landscape and design features
    - d. common open space
    - e. all significant visual features

Written statement indicating the following (**2 copies**):

Proposal for the maintenance and preservation of any common open space

13. **IT IS IMPERATIVE THAT SOMEONE REPRESENTS THE APPLICANT AT EACH PUBLIC HEARING TO ANSWER ANY QUESTIONS WHICH THE COMMISSION, COUNCIL OR PUBLIC MAY HAVE.** The City has adopted a Comprehensive Plan which is used as a guide in considering requests for changes in zoning. Any request should be in general conformance with that plan or the applicant should be prepared to present evidence to the Commission that the plan should be changed. The Plan Commission holds a public hearing on each request to determine the effect of the proposed uses upon the neighborhood, traffic, utilities, public health and safety and general welfare. After receiving the report and recommendation of the Plan Commission, the City Council also holds a public hearing on the application. Such hearings and their notices are given in accordance with State statutes and City ordinances regulating the rezoning of property.
14. **Mail this application to: City of Waco, Planning Services, P.O. Box 2570, Waco, TX 76702-2570 or deliver to Planning Services located at 401 Franklin Avenue.** If you need more information, please call 254/750-5650.