

APPLICATION FOR ZONING AND LAND USE PLAN CHANGES



1. Case Z-_____ Applicant _____
2. Property Address _____
3. Legal Description: (Submit certified field notes, if not subdivided with lot and block description)
 Lot(s) _____ Block _____ Addition _____
4. Existing Zoning: _____ 5. Proposed Zoning: _____
6. Existing Land Use Plan Designation: _____
7. Proposed Land Use Plan Designation: _____
8. Have any of these requests been made before? _____ Dates: _____
9. Zoning Fee: \$250.00 Land Use Plan Fee: \$100.00 Date paid: _____
 (Make check payable to the City of Waco)
10. The next monthly deadline is 5 p.m. on _____ to be heard at the Plan Commission meeting on _____ and at the City Council on _____

11. I hereby certify that a) the information included in this application is true to the best of my knowledge, and b) I have checked to determine that no deed restrictions apply to this property that conflict with this request.

Applicant's Signature	Date	Name (PRINTED)
Address & Zip	Telephone	E-mail address

Present Owner's Signature	Date	Name (PRINTED)
Address & Zip	Telephone	E-mail address

Buyer's Signature, if under contract	Date	Name (PRINTED)
Address & Zip	Telephone	E-mail address

12. List names of all partners, board members, and officers of companies involved in this case, in order for the Plan Commission to determine conflicts of interest they might have in individual cases. Failure to do so may result in delaying action on the case until the following month. _____

13. **IT IS IMPERATIVE THAT SOMEONE REPRESENT THE APPLICANT AT EACH PUBLIC HEARING TO ANSWER ANY QUESTIONS WHICH THE COMMISSION, COUNCIL OR PUBLIC MAY HAVE.** The city has adopted a Comprehensive Plan which is used as a guide in considering requests for changes in zoning. Any request should be in general conformance with that plan or the applicant should be prepared to present evidence to the Commission that the plan should be changed. The Plan Commission holds a public hearing on each request to determine the effect of the proposed uses upon the neighborhood, traffic, utilities, public health and safety and general welfare. After receiving the report and recommendation of the Plan Commission, the City Council also holds a public hearing on the application. Such hearings and their notices are given in accordance with State statutes and City ordinance regulating the rezoning of property.

14. **Mail this application to: City of Waco, Planning Services, P.O. Box 2570, Waco, TX 76702-2570 Or** deliver to Planning Services located at 401 Franklin Avenue. If you need information, please call (254) 750-5650.