



2015 Annual ACTION PLAN

City of Waco Housing and Economic Development



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Waco has prepared Year 2 of the Annual Action Plan of Program Year (PY) 2015 as required under 24 CFR 91.220. The Annual Action Plan for PY 2015 identifies the activities to be funded with the City's Community Development Block Grant (CDBG) (\$1,291,987) and HOME Investment Partnerships Program (HOME) (\$481,434) that it will receive during the program year.

In Program Year 2015 the City will focus its CDBG and HOME entitlement funds towards improving the quality of life for extremely low, low, and moderate income households and to preserve and increase the stock of affordable owner housing units.

HOME and CDBG activities below have been separated into broad categories addressing priority needs identified in the body of the Consolidated Plan.

The priority needs were determined based on the results of resident surveys; stakeholder interviews; discussions with subrecipients; and secondary data from HUD, the Census Bureau and other HUD-approved sites.

- **Decent Housing**
- **Suitable Living Environment**
- **Economic Opportunity**
- **Homeless Activities**

Within these 4 areas are:

- Development of Affordable Housing
- Rehabilitation/Reconstructions of Existing Housing Stock
- Homeownership Opportunities
- Code Enforcement
- Children's services
- Summer enrichment and educational programs for youth
- Emergency and transitional shelter programs for homeless persons
- Improvements to City parks in CDBG Target Areas
- Improvements to homeless facilities and other facilities for special needs populations
- Operating costs for emergency and transitional shelters and permanent housing programs for homeless persons or families
- Permanent supportive housing for homeless persons
- Homeless Management Information System (HMIS) serving all of Waco's homeless persons and others accessing HMIS member agencies

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Housing: The housing needs in Waco are significant and center on the lack of affordable units. In PY 2015, the City will provide housing rehabilitation/reconstruction to 3 housing units and provide downpayment/closing cost assistance to 15 homebuyers.

Homeless: The 2014 Point In Time enumeration of homeless persons indicates that there are 202 sheltered homeless and 44 unsheltered homeless. The majority of the sheltered homeless are persons in families with children while most of the unsheltered are single adults. The City will provide assistance to a domestic violence shelter serving 700 persons and to a homeless shelter to assist 487 persons.

Non-housing Community Development: The City will provide assistance to public service agencies as well as improve the quality of neighborhoods through in-house programs. Public service agencies that will be funded will serve 126 low-income parents and children as well as 59 youth. The City will improve Kendrick Park. Additionally the CDBG Target Areas will be served by code enforcement activities.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Waco has met its programmatic goals over the past five years. In the recent past (PY 2014):

- 3 owner-occupied homes were reconstructed;
- 11 new single-family homes were constructed;
- 15 new homeowners received down payment assistance;
- 22 unemployed persons received job training;
- 61 children and youth received childcare or summer enrichment classes;
- 649 general population homeless persons received emergency shelter;
- 455 victims of domestic violence and family abuse received emergency shelter;
- 163 persons received transitional housing;
- 22 families received Tenant-Based Rental Assistance;
- 2 projects in 2 parks were underway; and
- 20,864 code enforcement inspections were conducted.

The City also initiates fair housing activities through its administrative funds. During PY 2014, the following activities were conducted:

- Staff continued to market housing programs to all persons in the community;
- Staff shared information with local realtors, bankers, housing providers and residents on fair housing choice and issues, including the continued distribution of 6 different tenant education brochures that it developed in PY 2011 as well as a PY 2011 educational video;
- City supported public events including the LIFT (Low Income Families in Transition) semi-annual workshops, usually attended by 150-300 individuals;
- City continued to maintain and oversee www.WacoHousingSearch.org which utilizes user-friendly housing search capabilities and contains useful information on tenant rights, rental affordability calculators, and links to other sites;
- City strictly adhered to the City's Fair Housing Ordinance;
- Staff continued to sponsor fair housing educational forums;
- Staff attended fair housing training provided by HUD;
- Staff worked closely with advocacy organizations focusing on fair housing; and
- Staff works with local Universities to do housing needs studies.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

During Program Year 2014, in preparation for the Annual Action Plan, the City involved residents and stakeholders to the greatest extent possible. During January and early February, the City accepted applications from the private non-profits for CDBG and HOME project funding.

The development of the Annual Action Plan was initiated at a Public Needs Hearing held on February 3, 2015 at 6 p.m. in the City of Waco Convention Center in the Bosque Theater located at 100 Washington Avenue. The hearing was scheduled in accordance with the City's approved Citizen Participation Plan. The hearing was scheduled in accordance with the City's approved Citizen Participation Plan.

December 30, 2014 – February 2, 2015, the City of Waco accepted applications from the public for CDBG and HOME project funding. A committee reviewed the applications and recommended a funding plan to the Waco City Council at the April 7, 2015 City Council meeting where the plan was approved. The City sought input from the Housing Coalition, the Heart of Texas Homeless Coalition, and Neighborhood Associations during the Annual Action Plan process, including input related to Housing and Community Development needs along with input regarding the draft Annual Action Plan and allocation of funding to specific projects.

A second public hearing was held June 16, 2015 in accordance with the City's approved Citizen Participation Plan. The City received no comments during this public hearing.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One comment was received during the public comment period from the public notice which was published in the non-legal section of the Waco Tribune Herald, posted on the City's website, at the City libraries, and the City's bulletin board on January 14, 2015.

No action was required.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

7. Summary

The PY 2015 Annual Action Plan addresses the priority needs set forth in the PY 2014-2018 Consolidated Plan. The proposed activities will serve low- to moderate-income residents through area-based park improvements and code enforcement; housing unit-based housing rehabilitation; and transitional shelter programs and homeless shelters; job training; child care services; and educational programs for youth.

The City will continue to affirmatively further fair housing within its jurisdiction and comply with Section 3 in reducing poverty by employing Section 3 contractors and subcontractors to the extent possible.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WACO	Housing and Economic Development Services
HOME Administrator	WACO	Housing and Economic Development Services

Table 1 – Responsible Agencies

Narrative (optional)

The Housing and Economic Development Services department administers the CDBG and HOME programs with assistance from the Finance Department. Public Works and Parks & Recreation departments are also involved for implementing in-house infrastructure and facility projects. When necessary, the Legal Department is consulted for legal opinions and for contract issues with subrecipients.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Housing and Economic Development Services Department consults with a number of agencies throughout the year. Housing Coalition members, Homeless Coalition members, community representatives, subrecipients, and public service agencies provide input into the department's plans for HUD funding in on-going consultations and collaborations.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

During the year, the City works closely with its subrecipients and other service providers to develop better coordination and collaboration.

The City manages the Homeless Management Information System (HMIS) and is closely involved in the Heart of Texas Homeless Coalition, which includes not only homeless service providers but health, mental health, substance abuse treatment, and housing providers as well as local businesses. The Housing and Economic Development Services Department has a close working relationship with the Waco Public Housing Authority and other housing entities through the Waco Housing Coalition.

The coalition's monthly meetings are a forum for communication and cooperation among nonprofit and public organizations working for affordable housing in Waco.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Housing and Economic Development Services Department works with the Heart of Texas Homeless Coalition. The Housing and Economic Development Services Department manages the HMIS system and in collaboration with the Heart of Texas Homeless Coalition has established a planning committee to oversee the creation of a coordinated access process to increase inter-agency collaborations and ensure that homeless persons are linked to services best suited for their needs.

The Continuum of Care works to reduce the number of homeless families/individuals through workshops, emergency assistance, identifying families through the homeless liaisons in schools, as well as mortgage assistance/long-term self-sufficiency assistance programs. Funding such as CDBG/HOME are allocated toward transitional housing, tenant-based rental assistance and other preventative efforts. These are overseen by local community partners as well as CoC/funding recipients.

The City partners with Low Income Housing Tax Credits (LIHTC) programs to include a small number of units specifically set aside for the homeless where residents will be connected with local support services. Waco's HUD-VASH/SSVF program serves to move Veterans and their families out of homelessness and into permanent housing. Additionally, the VA, Heart of Texas MHMR and Family Abuse Center provide permanent supportive housing for chronically homeless, including the mentally ill, domestic violence victims, disabled and chronic substance abusers.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

ESG funded programs have played a significant role in reducing the number of individuals/families who become homeless by funding preventative programs in the CoC. All ESG funded providers are members of the Heart of Texas Homeless Coalition. Principle impediments include economic limitations, and family composition. The City of Waco commits funding for affordable tax credits, as well as continuing to address policy limitations and provide job training through the work of the City of Waco Poverty task Force. Evaluation of current housing options and pursuit of needed alternate housing are current steps to address the barriers.

The City does not receive Federal ESG funds. However, the planning committee of the HOT Homeless Coalition, of which the City is a prime member, serves to develop performance standards, evaluate outcomes, and develop policies and procedures. The Housing and Economic Development Services Department administers the HMIS program and develops/administers CDBG funding for homeless shelters and service providers. Through one-on-one collaborations and consultations as well as during agency monitorings, the City works closely with the agencies serving homeless persons, including those receiving CoC funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	WACO HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Waco Housing Authority is contacted on a as needed basis regarding housing needs and data that has been included in this plan.
2	Agency/Group/Organization	Waco Housing Coalition
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing with the Heart of Waco Housing Coalition through monthly meetings.
3	Agency/Group/Organization	Heart of Texas Homeless Coalition
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing with the Heart of Texas Homeless Coalition through monthly meetings.

4	Agency/Group/Organization	Community Resources Coordination Group
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing with the Community Resources Coordination Group through several meetings during the year.
5	Agency/Group/Organization	United Way Emergency Food and Shelter Program
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is conducted twice a year at meetings to discuss funding with United Way Emergency Food and Shelter Program.

6	Agency/Group/Organization	Salvation Army Community Relations Board
	Agency/Group/Organization Type	Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing with the Salvation Army's Community Relations Board through quarterly meetings throughout the year.
7	Agency/Group/Organization	Heart of Texas Housing Finance Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing with the Heart of Texas Housing Finance Corporation through several meetings during the year (as called).
8	Agency/Group/Organization	Nonprofit Network
	Agency/Group/Organization Type	Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Consultation is ongoing with the nonprofit network through several meetings during the year.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

This is not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Waco	The Continuum of Care's priorities and strategic plan to end homelessness share significant overlap with the City of Waco's strategic goals related to the issue of homelessness. This overlap includes increasing the amount of affordable housing options inside the city, prioritizing the housing of the chronically homeless population, and connecting homeless individuals to available community resources in order to help them quickly and efficiently exit out of homelessness and back into a stable living environment.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City involved as many agencies, governmental entities, and residents as possible in the development of the Annual Action Plan. Goals were based on the high priorities for which there is sufficient funding and capacity to carry out the activities within the HUD regulations.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Two public hearings were conducted.		All comments that are received are accepted and reviewed. Responses are made as is applicable.	
2	Newspaper Ad	Non-targeted/broad community	Ads are placed notifying the public of the 2 public hearings and the 30-day public comment period.		All comments that are received are accepted and reviewed. Responses are made as is applicable.	
3	Internet Outreach	Non-targeted/broad community	Notices of public hearings and public comment periods are placed on the City's website.		All comments that are received are accepted and reviewed. Responses are made as is applicable.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City partners with a number of housing developers, public service agencies and homeless shelter/housing providers to maximize both CDBG/HOME resources and the other public and private resources of the partners. The costs to address the needs of the under-resourced cannot be covered through a single source, but must be supported through a number of layered and pooled funding streams. While there is no match requirement for CDBG and Waco has a 100% match reduction for HOME, the City requires that the subrecipients and other City departments use alternative funding to supplement CDBG/HOME dollars to ensure that the HUD funds are the funding of last resort and that the resources are maximized to the greatest extent possible.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,291,987	24,000	771	1,316,758	3,600,000	Expected amount available includes HUD allocations plus projected program income and reallocated funds.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	481,434	130,000	104,729	716,163	1,200,000	Expected amount available includes HUD allocation of program income and reallocated funds.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The federal funds and additional resources work together to provide the highest level of product/service possible. The CDBG and HOME funds are used in conjunction with funds from other sources but are not necessarily used as leverage or match, rather as supplemental and augmentation. Most of the housing programs within Waco are offered through partnerships. NeighborWorks Waco uses HOME funds to leverage Neighborhood Reinvestment dollars, Community Development Funds Institution (CDFI) dollars and private donations/foundation dollars. Waco Housing Authority brings other federal grants to the table. EOAC uses local federal funds to leverage Texas Department of Housing and Community Affairs funds for the Weatherization Program and Community Services Block Grant. Waco Habitat for Humanity receives significant funding from the Federal Home Loan Back and the TDHCA Boot Strap Program in addition to private donations/foundation dollars.

Local bankers and other lending institutions will continue to provide more than \$1.5 million in permanent financing to homebuyers receiving assistance under the City's homebuyer assistance program.

The City's Lot Sale program provides in-fill lots at a cost of no more than \$100 or court costs for the development of new homes in the inner city. The City uses significant general fund dollars in conjunction with CDBG funds to improve parks, facilities and infrastructure as well as to support the code enforcement activities.

Housing and service providers assisting homeless persons receive Continuum of Care funds. Waco agencies receive approximately \$281,022 for permanent supportive housing and \$469,781 per year for transitional housing through CoC funding. The City receives \$62,653 per year to manage the HMIS system. Family Abuse Center receives Victims of Crimes Act and Violence Against Women Act funding.

Other public service programs receive funds from Texas Workforce Commission, other public agencies specific to the type of service, foundation grants, and private donations.

There is no match requirement for CDBG and the City of Waco has a 100% match reduction for the HOME program due to the area's fiscal distress.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City receives in-fill lots through tax foreclosure throughout the year and makes these lots available for no more than \$100 or court costs through the Lot Sale Program to contractors and developers to develop new housing units affordable to the low- to moderate-income as a means to address the needs of the target population.

By the end of 2015, D Squared Development will open the first phase of Barron's Branch which is a mixed-income multi-family development on property acquired by the City from HUD and provided to D Squared. The City will continue to seek out similar opportunities to use acquire properties or use properties in tax foreclosure to provide low-cost land for developers.

Discussion

Despite the reduction in CDBG and HOME funds, the City will continue to provide services to the under-resourced of Waco through its public service subrecipients, public facility subrecipients, housing programs, Parks and Recreation Department, and Code Enforcement. General fund and subrecipient dollars will be used in combination with the CDBG and HOME allocation to ensure that the city of Waco residents will be served.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CHDO Activities	2014	2018	Affordable Housing		New construction of affordable owner occupied hous	HOME: \$208,291	Homeowner Housing Added: 6 Household Housing Unit
2	Housing Rehabilitation/Reconstruction	2014	2018	Affordable Housing		Owner Occupied Housing Rehabilitation	CDBG: \$152,504 HOME: \$234,729	Homeowner Housing Rehabilitated: 3 Household Housing Unit
3	Downpayment/closing cost assistance	2014	2018	Affordable Housing		Downpayment assistance	CDBG: \$60,000 HOME: \$225,000	Direct Financial Assistance to Homebuyers: 15 Households Assisted
4	Code Enforcement	2014	2018	Non-Housing Community Development		Code enforcement	CDBG: \$408,441	Housing Code Enforcement/Foreclosed Property Care: 25820 Household Housing Unit
5	Domestic Violence Shelter	2014	2018	Non-Housing Community Development		Homeless facilities Services to victims of domestic violence	CDBG: \$20,006	Homeless Person Overnight Shelter: 700 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Park Improvements	2014	2018	Non-Housing Community Development		Public parks	CDBG: \$196,648	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2830 Persons Assisted
7	Youth Services	2014	2018	Non-Housing Community Development		Youth services	CDBG: \$36,934	Public service activities other than Low/Moderate Income Housing Benefit: 59 Persons Assisted
8	Children services	2014	2018	Non-Housing Community Development		Youth services	CDBG: \$62,883	Public service activities other than Low/Moderate Income Housing Benefit: 126 Persons Assisted
9	Homeless Shelter & Transitional Housing	2014	2018	Homeless		Homeless facilities Services to the homeless	CDBG: \$49,344	Overnight/Emergency Shelter/Transitional Housing Beds added: 547 Beds
10	Adult Education & Job Training	2014	2018	Non-Housing Community Development		Employment training/placement	CDBG: \$55,901	Jobs created/retained: 33 Jobs
11	HMIS	2014	2018	Homeless		Services to the homeless	CDBG: \$15,700	Homelessness Prevention: 20000 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	CHDO Activities
	Goal Description	Provide new construction of 6 affordable housing units for owner-occupancy.
2	Goal Name	Housing Rehabilitation/Reconstruction
	Goal Description	Reconstruct 3 dilapidated housing units owner and occupied by low- to moderate-income households.
3	Goal Name	Downpayment/closing cost assistance
	Goal Description	Provide CDBG and HOME financing for downpayment assistance and matching funds for IDA accounts for the purchase of affordable housing units.
4	Goal Name	Code Enforcement
	Goal Description	Support part of the salaries of City code enforcement officers for the time working in CDBG Target Areas.
5	Goal Name	Domestic Violence Shelter
	Goal Description	Provide improvements and operating expenses for Family Abuse Center.
6	Goal Name	Park Improvements
	Goal Description	Provide funds for improvements to an existing City park.
7	Goal Name	Youth Services
	Goal Description	Provide assistance to public service agencies for programs serving at-risk youth and children.

8	Goal Name	Children services
	Goal Description	Provide services to families and their children 0-3 years of age and to provide part of the expenses for expanding a learning center for infants and toddlers.
9	Goal Name	Homeless Shelter & Transitional Housing
	Goal Description	Provide funds for transitional housing for homeless women and families as well as shelter for homeless men through 2 different programs/subrecipients.
10	Goal Name	Adult Education & Job Training
	Goal Description	Mission Waco provides recruitment, training and advocacy for adults and older teens who are low-income and seeking employment.
11	Goal Name	HMIS
	Goal Description	Provide funding for the maintenance and management of the Homeless Management Information System.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

In PY 2015, the City will assist in the provision of 6 new homes for purchase by low- to moderate-income families; financial assistance to 15 renter families preparing to purchase homes; and 3 families whose dilapidated homes will be demolished and reconstructed.

This totals to 18 families assisted, with 8 assisted through HOME funds and 15 assisted through CDBG funds.

Additionally, the City will support a transitional housing program that will lead to permanent affordable housing for 26 families and 8 single women.

AP-35 Projects – 91.220(d)

Introduction

During PY 2015, the City of Waco will provide assistance to 3 CHDOs for the development of 6 single family homes for purchase by low- to moderate-income households and financial assistance in the form of downpayment/closing costs and match to the IDA accounts for 15 renters moving into homeownership. In addition, the City will support a domestic violence shelter with shelter improvements and operating costs; and a men's shelter with services and operating costs, with 700 victims of domestic violence and 487 homeless men being served. An additional 26 families and 8 single women will be provided with supportive transitional housing to move them from homelessness to self-sufficiency.

The City will fund several agencies providing public services, including services to 126 children under the age of 4, 59 at-risk youth in 4th through 12th grades, and 33 adults and youth in job training. Finally, the City will use CDBG funds to support in-house code enforcement, improvements to Kendrick Park, HMIS management, CDBG administration and HOME administration.

#	Project Name
1	New Housing Construction
2	Housing Rehabilitation/Reconstruction
3	Downpayment Assistance
4	Individual Development Account Assistance
5	Code Enforcement
6	Family Abuse Center Security Fence
7	Family Abuse Center Operating Funds
9	Kendrick Park Improvements
10	Project Promise
11	Avance Family Literacy
12	Talitha Koum Institute
13	My Brother's Keeper
14	Marginalized Worker Program (Adult)
15	HMIS
16	CDBG Administration
17	HOME Administration
18	Marginalized Worker Program (Youth)
19	Compassion Ministries Transitional Housing Program

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities were determined based on the:

- priority needs ratings set in the Consolidated Plan through resident surveys, stakeholder interviews, and secondary data;
- the available funding; and
- applications by subrecipients to provide the housing and services.

The primary obstacle to addressing the underserved needs in Waco is money. Without adequate financial resources, the City and its partners are not able to address all of the needs. Though the CDBG and HOME funds are leveraged at a rate of approximately \$2 for every CDBG/HOME dollar, the funds are insufficient to meet the underserved needs. Additionally, there is a shortage of affordable housing developers that can produce a quality product.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	New Housing Construction
	Target Area	
	Goals Supported	CHDO Activities
	Needs Addressed	New construction of affordable owner occupied hous
	Funding	HOME: \$208,291
	Description	Provide CHDO funds for the construction of 6 affordable housing units for owner-occupancy.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 6 low-income families will benefit.
	Location Description	City-wide (addresses to be added when determined)
	Planned Activities	Activities will include the construction of 1 new home by NeighborWorks Waco, 1 by Waco CDC and 4 by Waco Habitat for Humanity.
2	Project Name	Housing Rehabilitation/Reconstruction
	Target Area	
	Goals Supported	Housing Rehabilitation/Reconstruction
	Needs Addressed	Owner Occupied Housing Rehabilitation

	Funding	CDBG: \$152,504 HOME: \$234,729
	Description	Using CDBG and HOME funds to reconstruct 3 owner-occupied housing units.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Expected that 3 families living in unsound owner-occupied housing will benefit.
	Location Description	City-wide (addresses will be entered when determined)
	Planned Activities	The City will use CDBG funds to reconstruct 3 owner-occupied housing units in Waco.
3	Project Name	Downpayment Assistance
	Target Area	
	Goals Supported	Downpayment/closing cost assistance
	Needs Addressed	Downpayment assistance
	Funding	HOME: \$225,000
	Description	Using HOME funds the City will fund a portion of the down-payment and closing costs for 15 renters purchasing their first homes.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	15 renter families will benefit from the proposed activity to move them into homeownership.
	Location Description	City-wide (address to be entered when determined).

	Planned Activities	The City will provide downpayment and closing cost assistance and counseling to 15 renter households who are qualified to purchase their first homes.
4	Project Name	Individual Development Account Assistance
	Target Area	
	Goals Supported	Downpayment/closing cost assistance
	Needs Addressed	Downpayment assistance
	Funding	CDBG: \$60,000
	Description	The City will fund Waco CDC to provide \$40,000 in matching funds and \$20,000 in housing counseling to 20 families to match the families' IDAs and affording them the opportunity to purchase a home. An additional 430 families will receive housing counseling in order to prepare them for building their IDAs and moving into homeownership in the future.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	20 families with existing IDAs will receive counseling and financial assistance for homeownership. An additional 430 families who either have an IDA not of sufficient size to result in a home purchase or who do not yet have an IDA will receive housing counseling and financial counseling to prepare them for saving for a home.
	Location Description	City-wide (addresses will be entered when determined)
	Planned Activities	Waco CDC will use \$40,000 of direct assistance to augment the IDAs of 20 families ready to purchase a home. In addition, Waco CDC will use \$20,000 to provide housing and financial counseling to those 20 families and an additional 430 families who are not yet ready for homeownership but are building their accounts. The total project cost will be \$150,367 with CDBG funds providing \$60,000.
5	Project Name	Code Enforcement
	Target Area	
	Goals Supported	Code Enforcement

	Needs Addressed	Code enforcement
	Funding	CDBG: \$408,441
	Description	Provide salaries for code enforcement officers serving the CDBG Target Areas and investigating 25,850 properties.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	All of the CDBG Target Area families will benefit directly or indirectly by the neighborhoods coming into code compliance. Approximately 15,000 families will receive at least 1 citation during the year for housing code violations.
	Location Description	Within CDBG Target Areas
	Planned Activities	The City use CDBG funds to pay the salaries for the time code enforcement officers are working in the CDBG Target Areas or conducting additional legal activities for violations within the CDBG Target Areas.
6	Project Name	Family Abuse Center Security Fence
	Target Area	
	Goals Supported	Domestic Violence Shelter
	Needs Addressed	Homeless facilities
	Funding	CDBG: \$10,500
	Description	The Family Abuse Center provides safe/secure emergency shelter for more than 700 victims of domestic violence each year. The security fence that is necessary to keep the residents safe is in need of improvements. The City will provide \$10,500 in funds to improve the security fence around the shelter.
	Target Date	9/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	Approximate 700 victims of domestic violence, including women and their children, will benefit from a more secure shelter.
	Location Description	1020 Elm Ave, Waco TX
	Planned Activities	The City will provide funds for the Family Abuse Center to make necessary improvements to the security fence around the shelter for victims of domestic violence.
7	Project Name	Family Abuse Center Operating Funds
	Target Area	
	Goals Supported	Domestic Violence Shelter
	Needs Addressed	Homeless facilities
	Funding	CDBG: \$9,506
	Description	The City will provide funding for the operating costs, including minor repairs, maintenance and supplies, for the domestic violence shelter.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 700 women and children will receive shelter during PY 2015 and will benefit from the funding to support the operations of the shelter. This will represent approximately 450 families.
	Location Description	1020 Elm Ave., Waco TX
	Planned Activities	The Family Abuse Center will use the funds for minor repairs, general maintenance and supplies for the shelter.

8	Project Name	Kendrick Park Improvements
	Target Area	
	Goals Supported	Park Improvements
	Needs Addressed	Public parks
	Funding	CDBG: \$196,648
	Description	The City will use CDBG funds to make improvements in Kendrick Park located in a CDBG Target Area.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	2,830 individuals will benefit from the proposed activities.
	Location Description	4011 Bagby Ave, Waco TX
	Planned Activities	Replace play equipment, add shade cover and install new fencing around sport court
9	Project Name	Project Promise
	Target Area	
	Goals Supported	Youth Services
	Needs Addressed	Youth services
	Funding	CDBG: \$36,934
	Description	The City will use CDBG funds to support scholarships for 59 at-risk students from 4th through 12th grade to participate in summer and follow-up activities through Baylor University's Center for Community Learning and Enrichment.
	Target Date	9/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	59 at-risk youth from approximately 40 families will benefit from the proposed activities.
	Location Description	City-wide
	Planned Activities	The City will provide \$36,934 for the total estimated cost of \$74,738 to fund scholarships for 59 at-risk 4th through 12th graders to participate in summer and follow-up activities through the Center for Community Learning and Enrichment. This will help prepare the youth to be ready to progress to a higher education setting.
10	Project Name	Avance Family Literacy
	Target Area	
	Goals Supported	Youth Services
	Needs Addressed	Youth services
	Funding	CDBG: \$28,676
	Description	The City will fund Avance Waco's family literacy program that provides workforce development for parents and brain development activities for children in the critical age of birth through 3 years.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	120 parents and children 0-3 years of age in approximately 50 families will benefit from the activities.
	Location Description	City-wide
	Planned Activities	This is a comprehensive 9-month program that focuses on family literacy, workforce development for parents and brain development for their children 0-3 years of age. The program provides transportation, meals and auxiliary support services including speech, occupational and physical therapy for the children. The estimated total cost will be \$491,812 of which the CDBG funds will cover approximately 5%.

11	Project Name	Talitha Koum Institute
	Target Area	
	Goals Supported	Youth Services
	Needs Addressed	Youth services
	Funding	CDBG: \$34,207
	Description	CDBG funds will be used to support the cost for Cross Ties Ministries' Older Infant classroom at the Talitha Koum Institute. Recently the Institute increased enrollment from 24 to 30 children.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	The funds will help benefit 6 children and families.
	Location Description	1311 Clay, Waco TX
	Planned Activities	The Talitha Koum Institute provides a therapeutic mental health center for young children. The Institute has recently added 6 children to its program and the funding will allow them to divide 2 18-month range infant/toddler classrooms into 3 classrooms for individual ages. The projected cost is \$97,470 of which CDBG funds will cover \$34,207.
12	Project Name	My Brother's Keeper
	Target Area	
	Goals Supported	Homeless Shelter & Transitional Housing
	Needs Addressed	Homeless facilities
	Funding	CDBG: \$20,915
	Description	The City will provide funds to Mission Waco for their My Brother's Keeper Homeless Shelter. The funds will support 34 beds and approximately 487 men.

	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 487 unaccompanied homeless men will receive shelter and benefit from the beds supported by CDBG funds.
	Location Description	1217 Mary
	Planned Activities	The shelter provides nightly access to safe and supervised care. The CDBG funding of \$20,915 will help cover the operating costs for up to 34 beds to serve approximately 487 men for a total project cost of \$87,127.
13	Project Name	Marginalized Worker Program (Adult)
	Target Area	
	Goals Supported	Adult Education & Job Training
	Needs Addressed	Employment training/placement
	Funding	CDBG: \$18,634
	Description	The City will assist Mission Waco in its Marginalized Worker Program to recruit, train and advocate for low-income individuals totaling 13 adults.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 13 low-income families with unemployed or underemployed adults or will benefit from the activities.
	Location Description	City-wide

	Planned Activities	The City will provide \$18,634 of the \$66,302 cost for the recruitment, training and advocacy for low-income individuals, including 20 adults and 40 older teens. The training includes pre-employment work, maturity skills, application assistance, interviewing skills, conflict resolution and field trips to local businesses. They will receive up to 3 weeks of subsidized employment and assistance to find and keep permanent employment.
14	Project Name	HMIS
	Target Area	
	Goals Supported	
	Needs Addressed	Services to the homeless
	Funding	CDBG: \$15,700
	Description	The City will support the continued management of the Heart of Texas Homeless Management Information System.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	20,000 individuals will benefit from the proposed activities.
	Location Description	city-wide
	Planned Activities	The HMIS is designated as the homeless Continuum of Care data collection, management and reporting system and is used to collect and maintain client-level data as well as data on the provision of housing and services in the region. Data is pulled from the system for HUD reporting.
15	Project Name	CDBG Administration
	Target Area	
	Goals Supported	
	Needs Addressed	

	Funding	CDBG: \$258,397
	Description	Provide administration and management of the CDBG program.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	300 Austin Ave., Waco, TX 76701
	Planned Activities	Administer, manage and monitor the CDBG program.
16	Project Name	HOME Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$48,143
	Description	Provide administration, management and monitoring for the HOME program.
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	300 Austin Ave., Waco, TX 76701
	Planned Activities	Provide administration, management and monitoring for the HOME program.

17	Project Name	Marginalized Worker Program (Youth)
	Target Area	
	Goals Supported	Youth Services
	Needs Addressed	Employment training/placement
	Funding	CDBG: \$37,267
	Description	The City will assist Mission Waco in its Marginalized Worker Program to recruit, train and advocate for low-income individuals totaling 20 youth (16-24).
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 low-income individuals with unemployed or underemployed youth (16-24) or will benefit from the activities.
	Location Description	The North Central Waco Neighborhood Revitalization Strategy Area is an old residential neighborhood with two small commercial corridors on 18th Street and on Colcord between 18th and 15th. The area is bounded by Waco Drive, 6th Street, Herring Avenue and 15 A Street.
	Planned Activities	The City will provide \$37,267 of the \$66,302 cost for the recruitment, training and advocacy for low-income individuals, including 20 adults and 40 older teens. The training includes pre-employment work, maturity skills, application assistance, interviewing skills, conflict resolution and field trips to local businesses. They will receive up to 3 weeks of subsidized employment and assistance to find and keep permanent employment.
18	Project Name	Compassion Ministries Transitional Housing Program
	Target Area	
	Goals Supported	Homeless Shelter & Transitional Housing
	Needs Addressed	Homeless facilities
	Funding	CDBG: \$28,429

Description	Provide funding to Compassion Ministries for the reintegration of homeless individuals into permanent housing and employment. At least 26 families and 8 single females will be housed.
Target Date	9/30/2016
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that at least 26 women with children and 8 single women, for a total of 34 families will benefit from the proposed activities.
Location Description	1421 Austin Ave
Planned Activities	Compassion Ministries will provide transitional housing and supportive services to at least 26 families and 8 single women to move them from homelessness to self-sufficiency to permanent housing and employment.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The area-based projects to be conducted in PY 2015 are the improvement of Kendrick Park and Code Enforcement. Kendrick Park is located in a CDBG Target Area and benefit 2,830 individuals.

The Code Enforcement will be conducted throughout all Target Areas, serving 45,045 people, with 68.31% being low-mod income.

Rationale for the priorities for allocating investments geographically

All geographically-based projects are within the CDBG Target Areas. The Parks & Recreation Department has determined that Kendrick Park is a highly utilized park and is in great need of improvements. The Department has developed a multi-year plan for improving Kendrick Park. This coupled with the high priority need given by residents through surveys and stakeholder interviews created the rationale for selecting Kendrick Park to receive additional CDBG funding in PY 2015.

With over 20,000 inspections for code violations each year in CDBG Target Areas, Code Enforcement becomes a critical issue. Additionally, the residents, through surveys and stakeholder interviews, deemed code enforcement as a high priority. The code enforcement activities in the past have resulted in substantial improvements in the housing stock in the target areas.

Discussion

Waco is allocating 46% of its CDBG funds to area-based projects. The projects were determined to be the most crucial for PY 2015. Code Enforcement is a critical need to ensure the safety and health of residences in CDBG Target Areas. CDBG funds will be used for staff salaries for activities conducted within the Target Areas.

Kendrick Park has been designated as a park with the greatest need of improvements in order to better serve the immediate Target Area community

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Waco will provide assistance to three CHDOs for the construction of new 6 single-family homes, as well as assist in the reconstruction of 3 homes, and enable 20 households to purchase homes through down payment assistance in the form of funds to match their savings. Additionally, the City will provide funding for 26 families to be provided transitional housing, and 34 to reside in an emergency shelter.

One Year Goals for the Number of Households to be Supported	
Homeless	34
Non-Homeless	43
Special-Needs	0
Total	77

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	6
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	9

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

Through partnerships with CHDOs, CDCs, shelters, and transitional housing agencies, the City will assist 43 households secure either first-time homeownership or new homes through reconstruction. Another 34 households, who are homeless, will receive emergency shelter, transitional housing or TBRA.

The City also supports WacoHousingSearch.org that provides assistance to low- to moderate-income and disabled persons in finding and accessing rental units that are affordable, accessible and non-discriminatory.

AP-60 Public Housing – 91.220(h)

Introduction

While no CDBG or HOME funds will be expended for public housing activities during PY 2015, the Waco Housing Authority (WHA) will continue to improve its facilities and maintain at least 96% occupancy of public housing units and Section 8 HCVs. Additionally, the housing authority will continue to provide supportive services to residents of both programs. In conjunction with the VA, WHA will continue to provide housing units for homeless veterans.

Actions planned during the next year to address the needs to public housing

The City of Waco and Waco Housing Authority work together on many initiatives, including the Housing Coalition and the Section 8 Homeownership Program. The Housing Coalition is a group of representatives from area nonprofit housing providers, the City of Waco, and WHA that meet regularly to resolve housing problems and issues. In addition to its participation in the Housing Coalition, the City provides referrals to WHA's Section 8 Homeownership Program and will provide down payment and closing cost assistance in conjunction with the program to help low income households purchase homes. WHA also refers their clients to the City's homeownership programs.

The City continues to coordinate and oversee WacoHousingSearch.org which is partially funded by WHA. It is an online database that provides up-to-date listings of available rental housing in Waco. The site assists people needing housing to overcome the barrier of locating available housing that fits their needs and budgets. The site is accessible online and via toll-free phone, in both English and Spanish. No CDBG or HOME funds will be expended for public housing activities during PY 2015. The Waco Housing Authority will continue its capital improvements to upgrade existing public housing units and will continue its supportive services to assist residents to move to self-sufficiency. Additionally, WHA and the VA will continue their HUD-VASH program for housing homeless veterans.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

WHA has a community services department that works with community partners to better enhance the quality of living for the tenants. Programs sponsored within the department include: transportation to pay bills, grocery shop, seek medical treatment, attend youth activities and attend "Go To College" trips. Elderly services include bingo, chair aerobics, help with nutrition and medication, assistance for those unable to read or write, translation for non-English speakers, senior educational programs, Family Self-Sufficiency works with participants in both Section 8 and public housing by setting 5-year goals for education and job training to be able to permanently exit government subsidized housing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

There are currently 2,938 households on the Housing Choice Voucher (HCV) waiting list with 470 are waiting for a 0- or 1-bedroom, 1,116 for a 2-bedroom, 1,205 for a 3-bedroom and 147 for a 4-bedroom. Those waiting for the 3-, 4-, and 5-bedroom units have the most difficulty in finding available units in the market.

The WHA will continue to assist current residents in becoming self-sufficient and able to afford unsubsidized housing. As residents move out of either public housing units or Section 8 units, WHA will re-qualify those on the waiting list and move them into available units.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Waco, to the extent possible, provides CDBG and HOME funding to agencies that provide shelter, transitional housing, permanent housing and supportive services to homeless persons and those who were recently homeless. In addition, the City oversees the Shelter Plus Care grant received by the Heart of Texas MHMR Center to house up to 25 formerly homeless households through scattered site supportive housing. The City works closely with the VA and Waco Housing Authority in their joint effort to provide housing to homeless veterans. WHA provides Section 8 HCVs to homeless veterans and, in conjunction with the VA receives HUD-VASH funds.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

CDBG funds in PY 2015 will help support the City in its management of HMIS which assists all participating agencies in assessing individual needs and determining the best outreach methods. Though not funded through CDBG or HOME, the Point in Time Count coupled with Project Homeless Connect reaches out to all sheltered homeless persons and seeks out unsheltered persons to connect them to needed services and resources.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through this PY 2015 funding, an emergency shelter will receive funds to improve security by installing a privacy fence, assisting 700 victims of domestic violence. Mission Waco will use CDBG funds in PY 2015 to provide shelter support by funding up to 34 shelter residents. Compassion Ministries will receive funding in PY 2015 to provide transitional housing and help reintegrate 26 homeless families and 8 homeless individuals into permanent housing and employment.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Compassion Ministries transitional housing program provides extensive services to help reintegrate homeless families and individuals into permanent housing and employment.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will fund Mission Waco in PY 2015 for its Marginalized Worker Program to train and advocate for 13 low- and extremely low-income adults and 20 low- and extremely low-income youth (16-24). The TBRA program does ensure that formerly homeless do not become homeless again. Additionally, though not funded through CDBG or HOME, the MHMR Shelter Plus Care program provides housing to 25 formerly homeless households to prevent them from exiting back into homelessness. These are individuals who have been discharged from mental health facilities and have become homeless as a result.

Discussion

Waco has made permanent housing for the homeless a priority and through CDBG, HOME, Shelter Plus Care, state ESG, Section 8 and HUD-VASH funds has used federal dollars to the greatest extent possible to provide housing for homeless families and individuals. The City partners with LIHTC programs that include a percentage of units specifically set aside for the homeless where support services will be connected with local agencies. In PY 2015, the City will use \$50,197 in CDBG funds directly for housing homeless and formerly homeless individuals and families. An additional \$10,500 will be allocated to improve the shelter facility for homeless victims of domestic violence. \$55,901 will provide training and advocacy to assist at-risk individuals from becoming homeless. Finally, \$15,700 will be allocated to support the management of HMIS.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Land and construction costs are the main barriers to the production of affordable housing. The City is committed to assisting developers and contractors, particularly CHDOs in securing lots and construction affordable housing throughout the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will take several actions in PY 2015 to ameliorate the barriers to affordable housing, including public policies:

- provide in-fill lots, captured through tax foreclosure, to affordable housing developers/contractors for no more than \$100 or court costs;
- waive construction-related fees;
- provide 7 years of tax abatement on new homes or existing homes needing substantial rehabilitation; and
- Education and counseling through Waco CDC, NeighborWorks Waco, Habitat for Humanity and City of Waco staff.

Discussion

Through lot sales, tax abatements, and fee waivers the City has lifted several public policies which would serve as barriers to affordable housing. These programs have allowed developers to expand the number of new homes and homes on the market that have had substantial rehabilitation.

AP-85 Other Actions – 91.220(k)

Introduction

The City will continue to support the efforts of Waco Housing Search in assisting low- to moderate-income and disabled renters in finding affordable and accessible housing that is not in violation of the Fair Housing Act.

The City will continue to provide training to and utilize Social Work interns from Baylor University and Tarleton State University in its CDBG and HOME programs. This will allow the student interns the opportunity for college credit and real-world training while providing additional support to subrecipient agencies and related service organizations. The interns also conduct research for their own benefit and share the results and the City and relevant agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs in Waco is the limited resources available to address the identified priorities. Also, the effects of a lagging economy and tighter credit market are negatively impacting low income households, which increase the demand for many social services in our area and makes it difficult to make low income households homeowners. The City staff continues to collaborate with numerous agencies to identify additional funding sources and opportunities for collaborative projects.

Housing and Economic Development Services staff members will continue to actively serve on several coalitions and committees that are engaged in the identification of underserved needs and solutions to meet those needs. These groups include, but are not limited to, Waco Housing Coalition, Texas Association of Local Housing Finance Agencies, Greater Waco Community Education Alliance, Heart of Texas Homeless Coalition, United Way Emergency Food and Shelter Program, Salvation Army Community Relations Board, Heart of Texas Housing Finance Corporation, Texas Homeless Network and Texas Affiliation of Affordable Housing (TAAP).

Actions planned to foster and maintain affordable housing

By funding the construction of new affordable housing units, providing down payment assistance to prospective first-time homebuyers, and reconstruct the dilapidated homes of low- to moderate-income the City is fostering new affordable housing and helping to rebuild existing housing that is safe, sound and affordable. Through tenant-based rental assistance the City is able to support affordable rental housing for formerly homeless households and those at risk of homelessness. During the program year (2015), the new D-Squared Development will be opened and will provide 92 mixed income rental units on a site purchased by the City from HUD.

Actions planned to reduce lead-based paint hazards

During any rehabilitation activities and when a first-time homebuyer is receiving assistance to purchase a home built before 1978, the City inspects the property to determine the existence of lead-based paint. Any related hazards are eliminated using the methods regulated by HUD.

Actions planned to reduce the number of poverty-level families

For PY 2015, the City will provide \$55,901 to Mission Waco to train and advocate for 13 low-income adults and 20 youth (16-24 years old) to secure permanent employment that will lift them above the poverty level. Not funded by the City in PY 2015, but supported through in-kind assistance, the area provides LIFT (Low Income Families in Transition) workshops to help each attendee develop realistic and viable self-sufficiency and financial stability goals that, when implemented, will lift them out of poverty.

Actions planned to develop institutional structure

During PY 2015, the City will focus on developing institutional structure through the following:

- The Housing and Economic Development Services staff will continue to participate in HUD-sponsored training and webinars in order to further knowledge and incorporate regulatory changes into the program;
- The Housing and Economic Development Services staff will continue to review policies and procedures to make modification where needed in order to ensure that the programs are managed as outlined in the Policies and Procedures Manuals and as efficiently and equitably as possible in keeping with all HUD regulations; and
- The Housing and Economic Development Services staff will continue to provide technical assistance to subrecipients in order to assist in expanding the capacity of program partners, ensure that their policies and procedures are in line with the City's and HUD regulations, and to identify gaps in service that can be readily closed.

Actions planned to enhance coordination between public and private housing and social service agencies

To further enhance coordination between housing and service agencies:

- The Housing and Economic Development Services staff will continue to participate in the monthly meetings of the Housing Coalition, which is a group of housing providers within the City, to identify, prioritize, and develop strategies to address key housing needs within the City.
- City Housing and Economic Development Services staff continues to actively participate in the monthly Heart of Texas Homeless Coalition meetings, along with special events throughout the year including homeless counts, Project Homeless Connect, Continuum of Care Committee meetings and peer reviews of Continuum of Care funding recipients.
- The Homeless Coalition seeks to fully develop the area's Continuum of Care, prevent homelessness, link homeless persons to key services and housing that will end homelessness

and promote self-sufficiency for homeless persons and families.

- City Housing and Economic Development Services staff is involved with other groups and committees that include concerned citizens, representatives from Baylor University, United Way Emergency Food and Shelter Program, Salvation Army Community Relations Board, and other agencies.

Discussion

The City of Waco will take actions to in PY 2015 to enhance services to low- to moderate-income residents by identifying and reducing obstacles and barriers to addressing the needs equitably, efficiently, cost effectively and appropriately within the federal regulations. Education of the City staff, public and the subrecipients is a part of the process. The more information the staff and subrecipients have and can impart to the public, the more coordination there can be and the more efficiently the programs can function.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	83.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not Applicable – no other forms of investment are being used

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Recapture Provision – The City of Waco homebuyers that receive direct down payment, closing cost, and/or principal buydown from the City will meet the affordability period if they remain in their home for the time specified based on the amount of assistance received (five to fifteen years). The actual period of affordability will be based on the total amount of the HOME assistance provided, (5 to 15 years). The effective date of the beginning of the required period of affordability is the date all completion data is entered into IDIS and as documented by the fully executed HUD-1, a copy of which has been placed in each individual homebuyer’s file. Federal assistance may be provided in the form of 0.00% interest full repayment, deferred, and/or forgivable loans which are secured by a Real Estate Lien Note and Deed of Trust recorded in the land records of McLennan County.

The City of Waco’s Recapture Provision goes into effect when the following occurs during the period of affordability: the home is sold, enters a short sale, or enters foreclosure.

The Recapture provision will apply to these HOME projects: New Housing Construction, CHDO Activities and Housing Rehabilitation/Reconstruction.

Under Recapture for any 0.00% repayable loan, whether deferred or not, the borrower must repay the City any net sale proceeds available up to the amount to the principal due as of the date of the last payment made by the borrower.

Under Recapture for fully forgivable loans that are forgiven subsequent to the period of affordability, any net sale proceeds available up to the total amount of assistance must be repaid to the City.

Additional information regarding the Recapture Provision can be found in the Attachments section of the Annual Action Plan.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The affordability period for units for which the recapture applies is 5 years for assistance less than \$15,000; 10 years for assistance between \$15,000 and \$40,000; and 15 years for assistance greater than \$40,000.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Waco does not plan to use HOME funds to refinance existing debt on multi-family housing.

Discussion

The City's guidelines ensure that the low- to moderate-income homebuyers and homeowners receiving assistance are able to purchase or have reconstructed for them, affordable housing that is sound and marketable. However, it is critical that the City protect its and HUD's investment by placing periods of affordability on the housing and ensuring that if the homeowner sells the property that it is sold to another low- to moderate-income buyer at a price that the City has deemed is affordable.

Attachments

Grantee Unique Appendices

Grantee Unique Appendices

Attachment from AP-90 Program Specific Requirements
Section 2.

Recapture/ Resale Provisions

Recapture Provision – The City of Waco homebuyers that receive direct down payment, closing cost, and/or principal buydown from the City will meet the affordability period if they remain in their home for the time specified based on the amount of assistance received (five to fifteen years). The actual period of affordability will be based on the total amount of the HOME assistance provided, as stated in the chart below.

The effective date of the beginning of the required period of affordability is the date all completion data is entered into IDIS and as documented by the fully executed HUD-1, a copy of which has been placed in each individual homebuyer's file. Federal assistance may be provided in the form of 0.00% interest full repayment, deferred, and/or forgivable loans which are secured by a Real Estate Lien Note and Deed of Trust recorded in the land records of McLennan County.

HOME Program Assistance Amount	Minimum Required Affordability Period In Years
\$1,000 - \$14,999.99	5
\$15,000 - \$40,000	10
Over \$40,000	15

The City of Waco's Recapture Provision goes into effect when the following occurs during the period of affordability:

- The home is sold, enters a short sale, or enters foreclosure

Under Recapture for any 0.00% repayable loan, whether deferred or not, the borrower must repay the City any net sale proceeds available up to the amount to the principal due as of the date of the last payment made by the borrower.

Under Recapture for fully forgivable loans that are forgiven subsequent to the period of affordability, any net sale proceeds available up to the total amount of assistance must be repaid to the City.

Any net sales proceeds returned to the City under Recapture will be used for other eligible HOME activities. Any funds remaining after the distribution of the net sales proceeds to all lien holders, including the City will be returned to the homebuyer. In the event of a foreclosure or deed in lieu of foreclosure of the first mortgage, any provisions therein or any provisions in any other collateral agreement restricting the use of the property to low or moderate income households or otherwise restricting the mortgagor's ability to sell the property, shall have no effect on subsequent owners or purchasers of the property.

Any person, including successors or assigns (other than the mortgagor or a related entity of the mortgagor), receiving title to the property through a foreclosure or deed in lieu of foreclosure of the first mortgage shall receive title to the property free and clear from such restrictions.

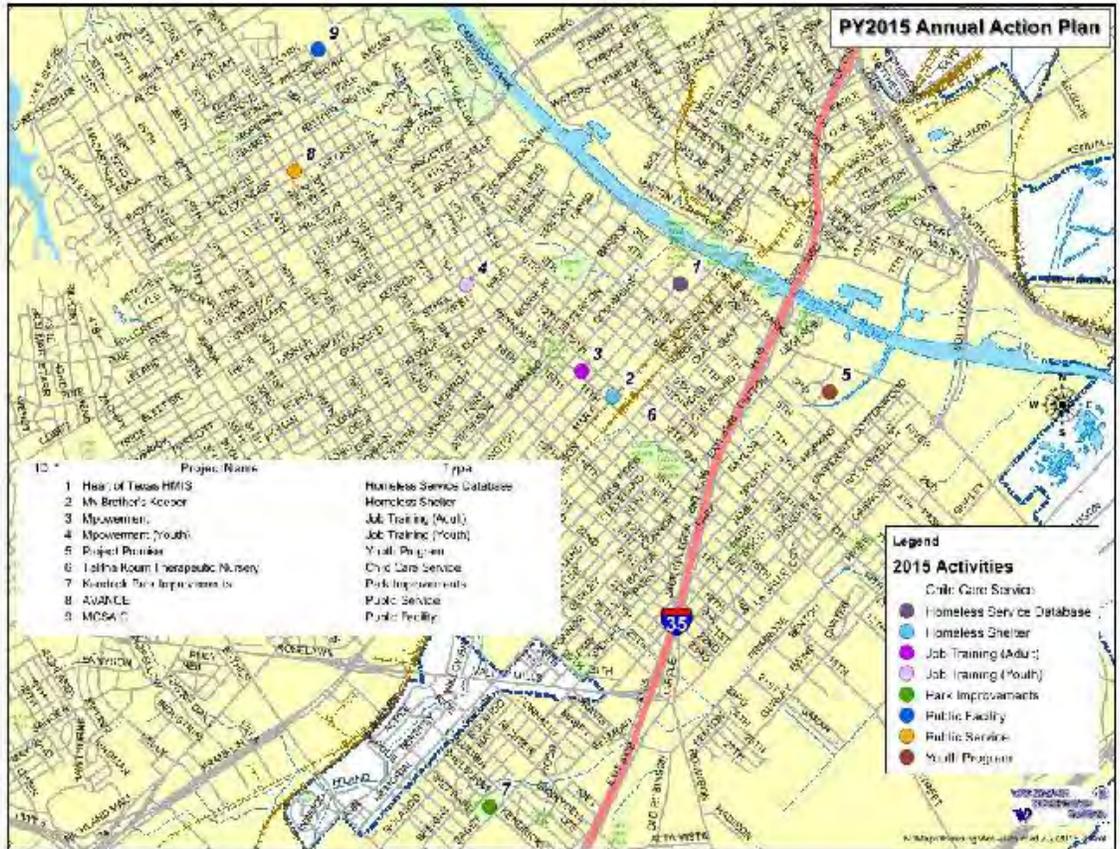
Additional information regarding "Recapture" provisions is detailed in written policies and procedures of the City of Waco Housing and Community Development Services Department.

If there are insufficient funds remaining from the sale of the property and the City of Waco recaptures less than or none of the recapture amount due, the City must maintain data in each individual file that provides the amount of the sale and the distribution of the funds.

This will document that:

- There were no net sales proceeds; or,
- The amount of the net sales proceeds was insufficient to cover the full amount due; and that
- No proceeds were distributed to the homebuyer

PY2015 Annual Action Plan

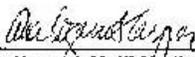


THE STATE OF TEXAS

COUNTY OF McLENNAN

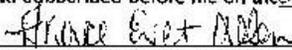
Before me, a notary public, on this day personally appeared Ana Lozano-Harper
and after being by me duly sworn, states that she is Multi-Media Sales Manager
of the Waco Tribune-Herald, a newspaper published in Waco, McLennan County, Texas,
and that the Notice, a copy of which is hereto attached, was published in said newspaper
on the following named dates, to-wit:

On December 30th, 2014



Ana Lozano-Harper, Multi-Media Sales Manager

Sworn to and subscribed before me on the 23 day January 2015.



Grace Evet Allen, Notary Public, McLennan County, Texas

Commission Expires: March 14, 2015



PUBLIC NOTICE

Notice of Application Period Housing and Community Development Services Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds

The City of Waco Housing and Community Development Division (HCD) is pleased to announce with the U.S. Department of Housing and Urban Development (HUD) that the City has published the Request for Proposals (RFP) for the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds.

Estimated funding amounts for the one-year, year 2015 funds that will be available October 1, 2015 through September 30, 2016 and open applications that can be funded are as follows:

Community Development Block Grant Program (CDBG): \$1,245,920

The CDBG funds include the following types of funds for a wide range of public services, activities, including, but not limited to, employment services (e.g., job-training), crime prevention or public safety, child care, adult services, and senior citizens services (e.g., home visiting and meal delivery); housing construction programs; energy conservation services; senior citizens; and other services for the elderly, disabled, and low-income persons (e.g., income tax preparation), and other public services.

Other includes acquisition of real property for any public purpose, disposition of real property that is acquired with HUD CDBG or HOME funds or such a small program, or the relocation of such property for public purposes, public facilities and improvements, financing, construction, or other assistance, purchase, acquisition and storage, construction of housing, financing, construction, or other assistance, relocation of residents of public housing, and other housing and community development activities, and other housing and community development activities.

HOME Investment Partnerships Program (HOME): \$47,254

Community Development Organization (CDO) funds may be used for investment in housing that is to be developed, sponsored, or owned by a CDO.

Other HOME eligible activities include, but are not limited to, rehabilitation, construction, lease, housing, acquisition, construction, rehabilitation, and investment of public facilities.

Applications will be accepted from December 30, 2014 through February 2, 2015 for the 2015 funds. Application packets may be obtained by contacting:

Housing and Community Development Services
City of Waco
City Hall, Ground Floor
300 Austin Avenue
Waco, Texas 76701
(254) 750-5800

Applications must be received by Monday, February 2, 2015 by 5:00 p.m. to be considered. Applications may be mailed or dropped off at the following address:

Housing and Community Development Services
City of Waco
City Hall, Ground Floor
300 Austin Avenue
Waco, Texas 76701

Patricia W. Ervin, City Secretary

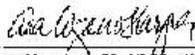
Leah J. Birba, City Attorney

THE STATE OF TEXAS

COUNTY OF McLENNAN

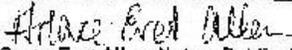
Before me, a notary public, on this day personally appeared Ana Lozano-Harper
and after being by me duly sworn, states that she is Multi-Media Sales Manager
of the Waco Tribune-Herald, a newspaper published in Waco, McLennan County, Texas,
and that the Notice, a copy of which is hereto attached, was published in said newspaper
on the following named dates, to-wit:

On January 17th, 2015



Ana Lozano-Harper Multi-Media Sales Manager

Sworn to and subscribed before me on the 33 day January 2015.



Grace Evet Allen, Notary Public, McLennan County, Texas

Commission Expires: March 14, 2015



CITY OF WACO

PUBLIC NOTICE

Notice of Public Hearing regarding the formation of Community Development
marks for the City of Waco

The City of Waco Housing and Community Development Office Public Notice is hereby given for the public hearing on the formation of community development marks for the City of Waco. The City of Waco is currently in the process of conducting a public hearing on the formation of community development marks for the City of Waco. The City of Waco is currently in the process of conducting a public hearing on the formation of community development marks for the City of Waco.

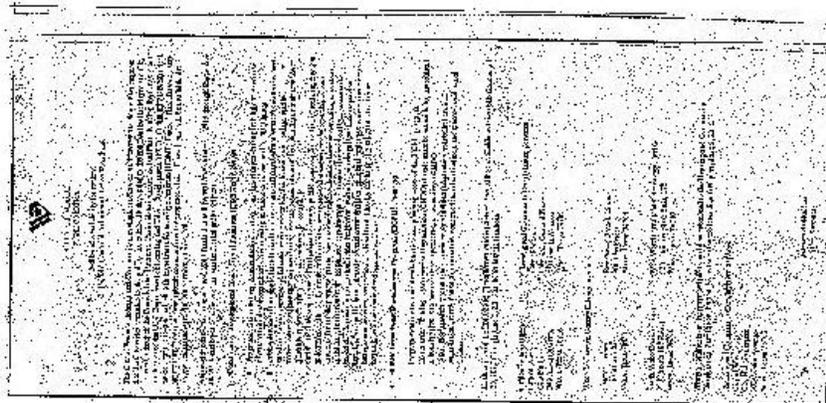
Public Hearing on the formation of community development marks for the City of Waco will be held on Wednesday, February 11, 2015 at 7:00 PM in the City of Waco.

Community Development Office Program (CDDP) is a program that provides financial assistance to low-income households for the purchase, rehabilitation, or construction of a home. The program is administered by the City of Waco Housing and Community Development Office. The program is currently in the process of conducting a public hearing on the formation of community development marks for the City of Waco.

HOME Investment Partnerships Program (Section 502) is a program that provides financial assistance to low-income households for the purchase, rehabilitation, or construction of a home. The program is administered by the City of Waco Housing and Community Development Office. The program is currently in the process of conducting a public hearing on the formation of community development marks for the City of Waco.

A public hearing will be held on Wednesday, February 11, 2015 at 7:00 PM in the Waco Community Center, 306 West 10th Street, Waco, Texas 76798. The hearing will be held in the City of Waco. The hearing will be held in the City of Waco.

For more information, please contact the City of Waco Housing and Community Development Office at (817) 870-1234. The hearing will be held in the City of Waco.

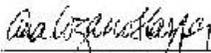


THE STATE OF TEXAS

COUNTY OF McLENNAN

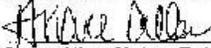
Before me, a notary public, on this day personally appeared Ana Lozano-Harper
and after being by me duly sworn, states that she is Multi-Media Sales Manager
of the Waco Tribune-Herald, a newspaper published in Waco, McLennan County, Texas,
and that the Notice, a copy of which is hereto attached, was published in said newspaper
on the following named dates, to-wit:

On April 30th, 2015 Newspaper Ref: 105084



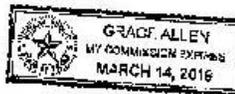
Ana Lozano-Harper, Multi-Media Sales Manager

Sworn to and subscribed before me on the 1 day May 2015.



Grace Allen, Notary Public, McLennan County, Texas

Commission Expires: March 14, 2016





WACO CITY COUNCIL MEETING MINUTES
JULY 7, 2015
3:00 PM TO 7:23 PM
WACO CONVENTION CENTER BOSQUE THEATER
100 WASHINGTON AVENUE, WACO, TX 76702

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Malcolm Duncan Jr.	Mayor	Present	
Wilbert Austin	Mayor Pro Tem, District I	Present	
Alice Rodriguez	Council Member, District II	Present	
John Kinnaird	Council Member, District III	Present	
Dillon Meek	Council Member, District IV	Present	
Kyle Deaver	Council Member, District V	Present	

WORK SESSION

WS-2015-394

Report of the City Manager: a. Changes in the Council Agenda; b. Informal Report - Property Sales; c. Informal Report - Update on Commercial Use and Development on Lake Brazos; d. Organizational Updates and Recognition of Employee(s); e. Recent and Upcoming Community Events; and f. Review of Business Session Agenda.

City Manager Dale Fisseler, discussed the City Manager report and reviewed the Business Session agenda.

Mr. Fisseler, introduced the Lisa Tyer, New Utilities Director and recognized Frank Patterson, Emergency Management Coordinator, who was selected to participate in the National Emergency Management Leadership Academy.

2015-403 Contract with Rampart Helicopter Services

Council asked Staff to consider long term plans to remove debris that accumulates at the Lake Brazos Dam.

2015-404 Contract with ACPAC-Texas

Council expressed the importance of prioritizing street repairs. Discussion included the Pavement Management System implementation time frame and how the proposed milling, overlay, and chip seal where determined.

RESULT:	DISCUSSED
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WS-2015-395

Presentation on the Community Loan Center of Waco as an alternative to payday loans.

Jeff Wall, Director of the Housing and Economic Development introduced Howard Porter, Program Administrator and Matt Hull, Executive Director with Texas Community Capital. Mr. Hull and Mr. Porter presented information on Community Loan Centers. The presentation explained the benefits of a Community Loan Centers and explained how participating employers can provide to their employees an alternative to Payday and Auto Title Loan centers. Goodwill Industries has agreed to assume the role of Community Loan Center of the Heart of Texas.

The Council discussed aspects of Community Loan Program and issues related to the City of Waco becoming a participating employer. Council asked Staff to work on providing the Program to City of Waco employees.

ITEM NO.	DESCRIPTION
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RESULT:	DISCUSSED
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WS-2015-396

Discussion of proposed changes to the City of Waco smoking ordinance.

Sherry Williams, Director of Public Health, Peggy McCart, Interim Director of Parks and Recreation, and Linda Sjorgen, Assistant City Attorney, reviewed the additional revisions to the proposed Smoking Ordinance.

The presentation included recommendations from Parks and Recreation Advisory Commission and Cottonwood Creek Golf Course Board.

The Council discussed included:

- Designated smoking areas for Neighborhood Parks
- Effectiveness of air curtains
- Issues related to the 25ft. distance requirements

Council asked Staff for additional background information on the data presented and asked the Parks and Recreation Advisory Board for a recommendation on designated smoking area in Neighborhood Park.

RESULT:	DISCUSSED
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WS-2015-397

Update and discussion of the 84th Regular Session of the Texas Legislature.

Jenna Welker, City of Waco Legislative Coordinator, and Carol McGarrah, Bleckridge of Austin, presented an update of the 84th Regular Session of the Texas Legislature. The presentation included defeated legislation and Bills that will become law and their impact to the City of Waco.

The Council asked Staff to review SB 1327 related to the Metropolitan Planning Organization.

RESULT:	DISCUSSED
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WS-2015-398

Council requests for Scheduling of Future Agenda items.

Mayor Duncan asked Staff to develop and present strategies to improve affordable access to high speed internet in Downtown Waco.

RESULT:	DISCUSSED
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EXECUTIVE SESSION – TEXAS ROOM SOUTH #118

Mayor Duncan recessed the meeting to the following Executive Session at 5:06 P.M. Notice was given that the City Council would go into Executive Session in accordance with the following provisions:

1. Real Property (Texas Open Meetings Act Sec. 551.072);
2. Economic Development (Texas Open Meetings Act Sec. 551.067); and
3. Personnel (Texas Open Meetings Act Sec. 551.074):
 - a. Discussion of Executive Search for the following positions:
 - i. Assistant City Manager;
 - ii. Parks and Recreation Department Director;
 - iii. Utilities Department Director; and
 - b. City Manager Dale Fisseler.

ITEM NO.	DESCRIPTION
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Mayor Duncan reconvened the following Business Session at 6:02 P.M.

BUSINESS SESSION – BOSQUE THEATER

PLEDGE OF ALLEGIANCE

MINUTES

City Council – Regular Meeting – June 16, 2015

RESULT: APPROVED AS SUBMITTED

HEARING OF ANY VISITOR CONCERNING CITY BUSINESS

No one appeared.

CONSENT AGENDA

Resolutions 2015-399 to 2015-410 were approved on a single motion. Resolution 2015-411 was removed from consent.

- | | |
|---------------------|---|
| RES-2015-399 | Consider a resolution approving the 2015/2016 Annual Action Plan prior to submission to the U. S. Department of Housing and Urban Development, and authorizing the City Manager to execute all documents necessary to complete this transaction. |
| RES-2015-400 | Consider a resolution authorizing the renewal of an existing Interlocal Agreement between the City of Waco and Midway Independent School District (MISD) for the purpose of allowing MISD and other policing agencies with which MISD contracts to police on MISD's properties located within the City of Waco's jurisdiction and authorizing the City Manager to execute any documents in connection therewith. |
| RES-2015-401 | Consider a resolution (1) ratifying a contract with Archer Western Construction, LLC, Irving, Texas, for the emergency repair of the 36-inch line at the Waco Metropolitan Area Regional Sewerage System (WMARSS) Transfer Lift Station, for a total cost estimate of \$139,390.54, (2) approving a change order to decrease the amount of the contract by \$59,145.61 (for a new total contract amount of \$80,244.73), (3) authorizing the City Manager to execute a Project Agreement with each WMARSS partner City for Project funds, (4) authorizing the City Manager to spend an amount not to exceed \$65,856.85 as the City of Waco's share of the Project, and (5) authorizing the City Manager to execute all documents necessary to complete these transactions. |
| RES-2015-402 | Consider a resolution authorizing an amendment to a Tax Abatement Agreement between the City of Waco and Let's Gel, Inc. d/b/a Area 51 Manufacturing to change the contract term from January 1, 2015 - December 31, 2019, to January 1, 2015 - December 31, 2020, and authorizing the City Manager to execute all the necessary documents in connection therewith. |

ITEM NO.	DESCRIPTION
RES-2015-403	Consider a resolution ratifying a contract with Rampart Helicopter Services, LLC, Castle Rock, Colorado, for the emergency removal of debris on the Lake Brazos Dam, in the amount of \$77,005.00, and authorizing the City Manager to execute all documents necessary to complete this transaction.
RES-2015-404	Consider a resolution awarding a contract to APAC-Texas, Inc., Belton, Texas, lowest responsible bidder, for the Milling, Overlay, and Chip Seal at Various Locations project, in an amount not to exceed \$2,029,723.70 and establishing a 10% construction contingency in the amount of \$202,972.37, for a total authorization amount not to exceed \$2,232,696.07, and authorizing the City Manager to execute all documents necessary to complete this transaction.
RES-2015-405	Consider a resolution approving the settlement of the lawsuit, Roth Construction Co., Inc. v. City of Waco, Cause No. 2013-2633-5, pending in the 414th Judicial District Court, authorizing the expenditure of \$600,000.00, and authorizing the City Manager or City Attorney to execute any documents in connection therewith.
RES-2015-406	Consider a resolution authorizing the expenditure of an additional amount not to exceed \$15,000.00 (bringing the total to an amount not to exceed \$115,000.00) for legal services by the law firm of Wolfe, Tidwell & McCoy, LLP in connection with the legal matter, Roth Construction Co., Inc. v. City of Waco, Cause No. 2013-2633-5, pending in the 414th Judicial District Court, and other legal costs in connection with the lawsuit, and authorizing the City Manager to execute any documents in connection therewith.
RES-2015-407	Consider a resolution ratifying the submission of an application to the Texas Department of State Health Services (DSHS) for an Infectious Disease Surveillance Program grant in the amount of \$200,000.00 for the period September 1, 2015 through August 31, 2017, and authorizing the City Manager to execute any documents for the acceptance and administration of the grant, including any grant allotment adjustments and increases and to provide any required information.
RES-2015-408	Consider a resolution ratifying the submission of an application to the Texas Department of State Health Services (DSHS) for the Public Health Emergency Preparedness Program grant in the amount of \$172,112.00 for the period July 1, 2015 through June 30, 2016, and authorizing the City Manager to execute any documents for the acceptance and administration of the grant, including any grant allotment adjustments and increases and to provide any required information.
RES-2015-409	Consider a resolution ratifying the submission of an application to the Texas Department of State Health Services (DSHS) for a Tuberculosis Prevention Program grant in the amount of \$38,490.00 for the period September 1, 2015 through August 31, 2016 and authorizing the City Manager to execute any documents for the acceptance and administration of the grant, including any grant allotment adjustments and increases and to provide any required information.

ITEM NO.	DESCRIPTION
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RES-2015-410 Consider a resolution authorizing the sale of the tax foreclosed property located at 908 Houston Street, Waco, Texas, by direct sale in accordance with the City of Waco Sale of City-Owned Property Policy to Ogunenika Akingbade and Sylvia Akingbade for the total amount of \$1,275.00 and authorizing the City Manager to execute all documents necessary to complete this transaction.

RES-2015-411 Removed from consent agenda.

RESULT:	APPROVED CONSENT [UNANIMOUS]
MOVER:	Dillon Meek, Council Member, District IV, to approve consent
SECONDER:	John Kinnaid, Council Member, District III
AYES:	Duncan Jr., Austin, Rodriguez, Kinnaid, Meek, Deaver

RESOLUTIONS

RES-2015-411 Consider a resolution approving appointments to various boards and commissions subject to each appointee meeting qualifications.

The following Youth Council appointments were read into the record.

- Adrian White, District I
- Azana Smith, District II
- Caleb Cruseturner, District III
- Ryan Mason, District III
- Lindsay Moore, District III
- Maria Arcevedo, District IV
- Cbra Hill, District IV
- Alicia Martinez, District IV
- Katherine Cross, District V
- Georgie Holland, District V
- Michael Karr, District V
- Christopher Swanson, District V

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alice Rodriguez, Council Member, District II, to approve appointments
SECONDER:	Wilbert Austin, Mayor Pro Tem, District I
AYES:	Duncan Jr., Austin, Rodriguez, Kinnaid, Meek, Deaver

ORDINANCES

ORD-2015-412 Consider an ordinance repealing and replacing in its entirety, Article IV, "Smoking Regulations" in Chapter 16, "Nuisances" of the Code of Ordinances in order to provide regulations prohibiting smoking of tobacco products and electronic smoking materials in certain enclosed and non-enclosed areas within the city limits; prohibiting smoking on city premises and other property; repealing all ordinances or parts of ordinances in conflict herewith; providing a savings clause; providing a severability

ITEM NO.	DESCRIPTION
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clause; providing for inclusion in the code; providing for a penalty; and finding and determining that the meeting at which this ordinance is passed is open to the public as required by law. **FIRST READING**

The following appeared and spoke in support of the proposed changes:

- Philip Huang, M.D., Smoke-Free Waco Coalition, 15 Waller Street, Austin, TX (02)
- Kristine Donstelo, American Cancer Society Cancer, 5715 Windmill Way, Austin, TX (15)
- J. Clay Sawyer, M.D., McLennan County Medical Society, 3407 O'Brien Circle, Waco, TX (08)
- Lynette Lartey, 1721 S. 9th Street, Waco, TX (06)
- Marian DeLeon-Smith, 6537 Cold Water, Waco, TX (12)
- Janet Ginsburg, American Herd Association, 8 Encave Court, Waco, TX (08)
- Jaclyn Sisk, 2325 N. 52nd St., Waco, TX (10)
- May Wang, M.D., 1704 Trinity Dr., Waco, TX (10)
- Charlotte Carpenter, 5525 Bishop, Waco, TX (10)
- Jerry Saavedra, 15836 Pleasant Well Dr., San Antonio, TX (47)
- Farley Verner, M.D., Waco-McLennan County Health Authority, 10005 Stony Point, Woodway, TX (12)

The following appeared and spoke in opposition of the proposed changes:

- Philip Binson, East Eddie's Billiards, 1233 Wilcox St., Suite 1000, Houston, TX (27)
- Kimberly Lester, Ace's Bar & Grill, 2921 Primate, Waco, TX (06)
- Ralph Norvel, 3111 Windsor Ave., Parkdale Shopping Center and Click's Billiards, Waco, TX (08)
- Tina Graham, 811 Karaoke & Sports Bar, 812 Wooded Acres Dr., Waco (10)
- Nick Alexander, Click's Billiards, 3100 Montclair Dr., Dallas, TX (05)
- Kelsie Hancock, 2504 Hilltop Dr. #203, Waco, TX (10)
- Rustie Jim, Click's Billiards, 3843 Kimberly Dr., Waco, TX (08)
- Aaron Tudor, Click's Billiards, 368 D Richland, Waco, TX (10)
- Shawn Burke, Cloud Chasers Vapor Shop, 214 East Walker, Temple, TX (01)
- Carrie Watson, 903 Elm Mott, TX (40)

ITEM NO.	DESCRIPTION
	<p>RESULT: APPROVED ON FIRST READING [5 TO 1]</p> <p>MOVER: Kyle Deaver, Council Member, District V, to approve the ordinance with the following revisions:</p> <ol style="list-style-type: none"> 1. Revise Section 16-122 to delete subsection (b). 2. Revise Section 16-123 to read 15 feet instead of 25 feet. 3. Revise section 16-124 to delete subsection (a)(?) which would have allowed smoking in private and semi-private rooms of nursing homes. 4. Revise Section 16-124 (a) (6) to read 15 feet instead of 25 feet. 5. Revise Section 16-124 (a) (6) to delete, provided there exists a function air curtain that prevents smoke from entering a non-smoking areas when the doors open. 6. Revise Section 16-124 to add a new sub-section 10 to read those outdoor areas that are designated and clearly marked where smoking is allowed in Cameron Park Brazos Park East and at the Athletic Field at Riverbend Park. <p>Council Member Kinnaid commented that he does not support the changes. Jennifer Richie responded to Council's question about public taking.</p> <p>SECONDER: Wilbert Austin, Mayor Pro Tem, District I</p> <p>AYES: Duncan Jr., Austin, Rodriguez, Meek, Deaver</p> <p>NAYS: Kinnaid</p>
ORD-2015-413	<p>Consider an ordinance to abandon an alley located between Speight Avenue and James Avenue from S. 15th Street to S. 17th Street and being described as 0.139 acres of land in Block 2 of the Baylor Addition. (ABD-15-4 Waco Blair Holdings, LLC) SECOND READING</p>
	<p>RESULT: APPROVED ON SECOND READING [UNANIMOUS]</p> <p>MOVER: Alice Rodriguez, Council Member, District II, to approve ordinance</p> <p>SECONDER: Wilbert Austin, Mayor Pro Tem, District I</p> <p>AYES: Duncan Jr., Austin, Rodriguez, Kinnaid, Meek, Deaver</p>
ORD-2015-414	<p>Consider an ordinance to abandon the portion of an egress-ingress easement located on a 0.001 acre tract of land and the portion of the road easement located on a 2.327 acre tract of land, both easement portions located on property described as Lot A1, Block 1, Smithson Addition, known as 2921 Lake Shore Drive. (ARD-15-6 Community Bank & Trust for Catherine Lucy Gerards) SECOND READING</p>
	<p>RESULT: APPROVED ON SECOND READING [5 TO 0]</p> <p>MOVER: Kyle Deaver, Council Member, District V, to approve ordinance</p> <p>SECONDER: Dillon Meek, Council Member, District IV</p> <p>AYES: Duncan Jr., Austin, Rodriguez, Meek, Deaver</p> <p>DISQUALIFIED: Kinnaid</p>
ORD-2015-415	<p>Consider an ordinance to abandon 0.459 acres of land being all of Daughtrey Avenue from the west line of Circle Road to the northeast line of S. 25th Street. (ABD-15-5 Circle Road Development, LLC) SECOND READING</p>

ITEM NO.	DESCRIPTION
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RESULT: APPROVED ON SECOND READING [UNANIMOUS]
MOVER: John Kinnaird, Council Member, District III, to approve ordinance
SECONDER: Alice Rodriguez, Council Member, District II
AYES: Duncan Jr., Austin, Rodriguez, Kinnaird, Meek, Deaver

ORD-2015-416 Consider an ordinance to change the Comprehensive Plan land use designation from Commercial and Office to Low Density Residential and to rezone from C-3 to R-2 on property described as Lots 27 & 20, Block 3, Paul Quinn Addition, known as 712 & 724 Linn Street. (Case 2-15-20 City of Waco) SECOND READING

RESULT: APPROVED ON SECOND READING [UNANIMOUS]
MOVER: Kyle Deaver, Council Member, District V, to approve ordinance
SECONDER: Alice Rodriguez, Council Member, District II
AYES: Duncan Jr., Austin, Rodriguez, Kinnaird, Meek, Deaver

COUNCIL REPORTS

- Council Member Reports on Committees and Boards and Commissions Liaison Visits

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:23 PM.

ATTEST:

Esmeralda Hudson
 City Secretary

Malcolm Duncan, Jr., Mayor
 City of Waco, Texas

APPROVED BY COUNCIL:

Grantee SF-424's and Certification(s)



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the JCPMP.xls document of the CPMP tool.



Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier B-15-MC-48-0029	Type of Submission	
Date Received by state	State Identifier N/A	Application	Pre-application
Date Received by HUD	Federal Identifier B-15-MC-48-0029	<input checked="" type="checkbox"/> Construction	<input checked="" type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Non-Construction
Applicant Information			
City of Waco		TX485592 WACO	
300 Austin Avenue		Organizational DUNS: 075090779	
PO Box 2570		Organizational Unit	
Waco	Texas	Department: Housing and Community Development Services	
76702	Country U.S.A.	Division: N/A	
Employer Identification Number (EIN):		McLennan County	
746002468		Program Year Start Date (10/01)	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14,278 Entitlement Grant	
CDBG Project Titles: Housing and Community Development - housing public works facilities residential rehabilitation/reconstruction/public services primarily for persons of low to moderate income		Description of Areas Affected by CDBG Project(s): City of Waco, Texas	
CDBG Grant Amount: \$1,291,987		Additional HUD Grant(s) Leveraged: Describe	
Additional Federal Funds Leveraged		Additional State Funds Leveraged	
Locally Leveraged Funds		Grantee Funds Leveraged	
Anticipated Program Income: \$24,000		Other (Describe) Reallocated Funds: \$771	
Total Funds Leveraged for CDBG-based Project(s): \$1,318,758			
Home Investment Partnerships Program		14,239 HOME	
HOME Project Titles: Housing and Community Development - expanding the availability and accessibility of affordable owner housing primarily to low to moderate income households		Description of Areas Affected by HOME Project(s): City of Waco, Texas	

HOME Grant Amount: \$ 481,434		Additional HUD Grant(s) Leveraged: Describe:	
Additional Federal Funds Leveraged:		Additional State Funds Leveraged:	
Locally Leveraged Funds:		Grantee Funds Leveraged:	
Anticipated Program Income: \$130,000		Other (Describe):	
Total Funds Leveraged for HOME-based Project(s): \$611,434			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Title:		Description of Areas Affected by HOPWA Project(s):	
HOPWA Grant Amount:		Additional HUD Grant(s) Leveraged Describe:	
Additional Federal Funds Leveraged:		Additional State Funds Leveraged:	
Locally Leveraged Funds:		Grantee Funds Leveraged:	
Anticipated Program Income:		Other (Describe):	
Total Funds Leveraged for HOPWA-based Project(s):			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Title:		Description of Areas Affected by ESG Project(s):	
ESG Grant Amount:		Additional HUD Grant(s) Leveraged Describe:	
Additional Federal Funds Leveraged:		Additional State Funds Leveraged:	
Locally Leveraged Funds:		Grantee Funds Leveraged:	
Anticipated Program Income:		Other (Describe):	
Total Funds Leveraged for ESG-based Project(s):			
Congressional Districts of Applicant Districts:		Project Districts:	
District 17:		District 17:	
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		Is application subject to review by state Executive Order 12372 Process?	
<input type="checkbox"/> Yes		<input type="checkbox"/> Yes: This application was made available to the state EO 12372 process for review on DATE.	
<input checked="" type="checkbox"/> No		<input checked="" type="checkbox"/> No: Program is not covered by EO 12372	
<input type="checkbox"/> Yes		<input type="checkbox"/> N/A: Program has not been selected by the state for review	
<input checked="" type="checkbox"/> No			
Person to be contacted regarding this application			
Jeff Wall <i>Jeff Wall</i>		Phone:	
Director		254-750-5652	
jwall@ci.waco.tx.us		http://www.waco-texas.com/	
Signature of Authorized Representative: <i>Dale Fieseler</i>		Date Signed: <i>8/12/15</i>	
Dale Fieseler, City Manager, City of Waco			



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply
 This certification is applicable

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

City of Waco

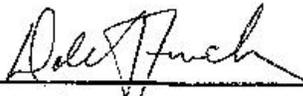
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its Instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



8/12/15

2nd

Signature/Authorized Official

Date

Dale A. Fisseler

Name

City Manager

Title

300 Austin Avenue, P.O. Box 2570

Address

Waco, Texas 76702

City/State/Zip

254-750-5600

Telephone Number

This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

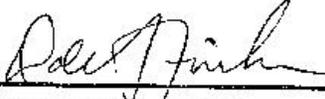
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

City of Waco

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official

8/12/15
Date

Dale A. Fisseler
Name
City Manager
Title
300 Austin Avenue, P.O. Box 2570
Address
Waco, Texas 76702
City/State/Zip
254-750-5600
Telephone Number

City of Waco

This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

8/12/15
Date

Dale A. Fisseler
Name
City Manager
Title
300 Austin Avenue, P.O. Box 2570
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Waco, Texas 76702
City/State/Zip
254-750-5600
Telephone Number

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Waco	300 Austin Avenue	Waco	McLennan	TX	76702

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and, as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispersing, use, or possession of any

City of Waco

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan


Signature/Authorized Official

8/12/15
Date

Dale A. Fisseler
Name
City Manager
Title
300 Austin Avenue, P.O. Box 2570
Address
Waco, Texas 76702
City/State/Zip
254-750-5600
Telephone Number

City of Waco

This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

City of Waco

This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official		Date
Name		
Title		
Address		
City/State/Zip		
Telephone Number		



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 Fort Worth Regional Office, Region VI
 Office of Community Planning and Development
 801 Cherry Street, Unit #45, Ste. 2500
 Fort Worth, TX 76102
 www.hud.gov

18 DEC 2015

2015-399L
 2015-399M

Dale A. Fisseler, City Manager
 City of Waco
 300 Austin Ave.
 P. O. Box 2570
 Waco, TX 76702 - 2570

Dear Mr. Fisseler:

SUBJECT: Funding Approval of Consolidated Application
 Community Development Block Grant (CDBG) Project No. B-15-MC-48-0029 and
 HOME Investment Partnerships Project No. M15-MC480202

I am pleased to inform you that this office has completed its review of the City of Waco's Annual Action Plan, and has approved your Fiscal Year 2015 CDBG and HOME grants in the following amounts. The program year for the City of Waco, begins October 1, 2015.

<u>Program</u>	<u>Amount</u>
CDBG	\$1,291,987
HOME	481,434

A primary goal of the Department is to reduce housing discrimination, affirmatively further fair housing through CPD programs and promote diverse, inclusive communities. To that end, we encourage your community to take all measures necessary to ensure compliance with the fair housing requirements associated with these funds. A copy of your Annual Action Plan was provided to the Office of Fair Housing and Equal Opportunity for review. Comments from that review, if any, are enclosed.

Also enclosed are Grant Agreement and Funding Approval forms for each program, which constitute the contracts between the Department of Housing and Urban Development (HUD) and the City of Waco. Please execute and return two copies of each program's grant agreement to this office.

We would like to take this opportunity to call your attention to two important changes taking place with FY 2015 funding and the related grant agreements. Further, we ask you to take note of all revisions to the grant agreements and related grant conditions, which convey detailed information on changes to programmatic and financial requirements for all programs.

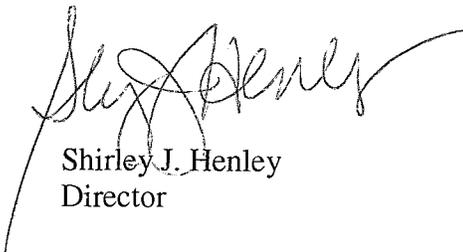
1. Reporting on Indirect Cost Rates: As a result of the development of 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, it is now necessary for a grantee to report in its executed grant agreements with HUD any indirect cost rates used. This requirement is included in Special Conditions addendum to the CDBG grant agreement and is in the body of the HOME grant agreement. If the City of Waco uses an indirect cost rate, please do not return the executed grant agreements until the applicable sections are completed.
2. Implementation of a Grant-Based Accounting System (Elimination of FIFO): Starting in FY 2015, grantees will no longer be accounting funds in IDIS using the "First In, First Out" (FIFO) method. HUD has issued interim guidance on how to implement a new grant-based accounting methodology at <https://www.hudexchange.info/manage-a-program/grant-based-accounting>.

As part of the Annual Action Plan, the city is required to submit its recapture provisions for HOME-funded homebuyer activities carried out by the city, its subrecipients, and Community Housing Development Organizations (CHDO). The recapture provisions included in the city's 2015 Action Plan have been reviewed and are hereby approved.

You are reminded that certain activities under the CDBG and HOME programs are subject to the provisions of 24 CFR Part 58 (environmental review procedures). Funds for such activities may not be obligated or expended unless the release of funds has been approved in writing by HUD. A Request for Release of Funds (RROF) must be accompanied by an environmental certification. Appropriate forms are available from http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/. However, please review the environmental regulations and HUD guidance to ensure that an RROF is submitted for only those projects that require one.

If you have any questions please contact Robert Carreras, Senior Community Planning and Development Representative, at (817) 978-5624.

Sincerely,



Shirley J. Henley
Director

Enclosures

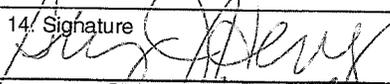
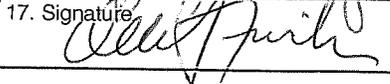
Funding Approval and HOME Investment Partnerships Agreement
 Title II of the National Affordable Housing Act

1. Participant Name and Address City of Waco 300 Austin Ave., P. O. Box 2570 Waco, TX 76702-2570		2. Grant Number M15-MC480202	
		3a. Tax Identification Number 746002468	3b. Unique Entity Identifier (formerly DUNS) 075090779
		4. Appropriation Number 865/80205	5. FY (yyyy) 2015
6. Previous Obligation (Enter "0" for initial FY allocation)			\$0.00
a. Formula Funds		\$	
b. Community Housing Development Org. (CHDO) Competitive		\$	
7. Current Transaction (+ or -)			\$481,434
a. Formula Funds		\$481,434	
1. CHDO (For deobligations only)		\$	
2. Non- CHDO (For deobligations only)		\$	
b. CHDO Competitive Reallocation or Deobligation		\$	
8. Revised Obligation			\$
a. Formula Funds		\$	
b. CHDO Competitive Reallocation		\$	
9. Special Conditions (check applicable box) <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached		10. Date of Obligation (Congressional Release Date) (mm/dd/yyyy) / / 18 DEC 2015	
11. Indirect Cost Rate*		12. Period of Performance Date in Box #10 - 18 DEC 2015	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>	* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.
_____	_____ %	_____	
_____	_____ %	_____	
_____	_____ %	_____	
_____	_____ %	_____	

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's /Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Shirley J. Henley, Director of Community Planning and Development		14. Signature 	15. Date 18 DEC 2015
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official)		17. Signature 	18. Date 1/7/16

19. Check one:
 Initial Agreement Amendment #

20. Funding Information: HOME

Source of Funds	Appropriation Code	PAS Code	Amount
			\$
			\$
			\$

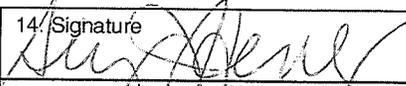
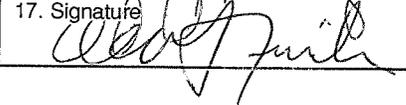
Funding Approval and HOME Investment Partnerships Agreement
 Title II of the National Affordable Housing Act

1. Participant Name and Address City of Waco 300 Austin Ave., P. O. Box 2570 Waco, TX 76702-2570		2. Grant Number M15-MC480202	
		3a. Tax Identification Number 746002468	3b. Unique Entity Identifier (formerly DUNS) 075090779
		4. Appropriation Number 865/80205	5. FY (yyyy) 2015
6. Previous Obligation (Enter "0" for initial FY allocation)			\$0.00
a. Formula Funds		\$	
b. Community Housing Development Org. (CHDO) Competitive		\$	
7. Current Transaction (+ or -)			\$481,434
a. Formula Funds		\$481,434	
1. CHDO (For deobligations only)		\$	
2. Non- CHDO (For deobligations only)		\$	
b. CHDO Competitive Reallocation or Deobligation		\$	
8. Revised Obligation			\$
a. Formula Funds		\$	
b. CHDO Competitive Reallocation		\$	
9. Special Conditions (check applicable box) <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached		10. Date of Obligation (Congressional Release Date) (mm/dd/yyyy) / / 18 DEC 2015	
11. Indirect Cost Rate*		12. Period of Performance Date in Box #10 - 18 DEC 2015	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>	* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.
_____	_____ %	_____	
_____	_____ %	_____	
_____	_____ %	_____	
_____	_____ %	_____	

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's /Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Shirley J. Henley, Director of Community Planning and Development		14. Signature 	15. Date 18/DEC 2015
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official)		17. Signature 	18. Date 1/7/16

19. Check one:
 Initial Agreement Amendment #

20. Funding Information: *HOME*

Source of Funds	Appropriation Code	PAS Code	Amount
			\$
			\$
			\$

Funding Approval and HOME Investment Partnerships Agreement

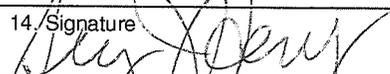
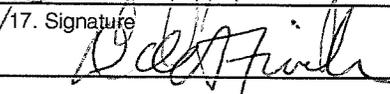
Title II of the National Affordable Housing Act

1. Participant Name and Address City of Waco 300 Austin Ave., P. O. Box 2570 Waco, TX 76702-2570			2. Grant Number M15-MC480202	
			3a. Tax Identification Number 746002468	3b. Unique Entity Identifier (formerly DUNS) 075090779
			4. Appropriation Number 865/80205	5. FY (yyyy) 2015
6. Previous Obligation (Enter "0" for initial FY allocation)				\$0.00
a. Formula Funds			\$	
b. Community Housing Development Org. (CHDO) Competitive			\$	
7. Current Transaction (+ or -)				\$481,434
a. Formula Funds			\$481,434	
1. CHDO (For deobligations only)			\$	
2. Non- CHDO (For deobligations only)			\$	
b. CHDO Competitive Reallocation or Deobligation			\$	
8. Revised Obligation				\$
a. Formula Funds			\$	
b. CHDO Competitive Reallocation			\$	
9. Special Conditions (check applicable box)			10. Date of Obligation (Congressional Release Date)	
<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached			(mm/dd/yyyy) / / 1 8 DEC 2015	
11. Indirect Cost Rate*			12. Period of Performance	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>	Date in Box #10 - 1 8 DEC 2015	
_____	_____ %	_____	* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.	
_____	_____ %	_____		
_____	_____ %	_____		
_____	_____ %	_____		

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's /Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Shirley J. Henley, Director of Community Planning and Development	14. Signature 	15. Date 1 8 DEC 2015
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official)	17. Signature 	18. Date 1 17 16

19. Check one:
 Initial Agreement Amendment #

20. Funding Information: HOME

<u>Source of Funds</u>	<u>Appropriation Code</u>	<u>PAS Code</u>	<u>Amount</u>
			\$
			\$
			\$

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Community Development Block Grant Program

OMB Approval No.
 2506-0193 (exp 1/31/2015)

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Waco		3a. Grantee's 9-digit Tax ID Number: 746002468	3b. Grantee's DUNS Number: 075090779	4. Date use of funds may begin (mm/dd/yyyy): 10-01-2015
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 300 Austin Ave. P. O. Box 2570 Waco, TX 76702-2570		5a. Project/Grant No. 1 B-15-MC-48-0029		6a. Amount Approved \$1,291,987
		5b. Project/Grant No. 2		6b. Amount Approved
		5c. Project/Grant No. 3		6c. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions/addendums, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Shirley J. Henley		Grantee Name <i>[Signature]</i>	
Title Director, Community Planning and Development		Title City Manager	
Signature <i>[Signature]</i>		Signature <i>[Signature]</i>	
Date (mm/dd/yyyy) 18 DEC 2015		Date (mm/dd/yyyy) <i>[Signature]</i>	

7. Category of Title I Assistance for this Funding Action (check only one) <input checked="" type="checkbox"/> a. Entitlement, Sec 106(b) <input type="checkbox"/> b. State-Administered, Sec 106(d)(1) <input type="checkbox"/> c. HUD-Administered Small Cities, Sec 106(d)(2)(B) <input type="checkbox"/> d. Indian CDBG Programs, Sec 106(a)(1) <input type="checkbox"/> e. Surplus Urban Renewal Funds, Sec 112(b) <input type="checkbox"/> f. Special Purpose Grants, Sec 107 <input type="checkbox"/> g. Loan Guarantee, Sec 108	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 08-14-2015	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number	
		9b. Date Grantee Notified (mm/dd/yyyy) 18 DEC 2015		
		9c. Date of Start of Program Year (mm/dd/yyyy) 10-01-2015		
11. Amount of Community Development Block Grant				
		FY (15)	FY ()	FY ()
a. Funds Reserved for this Grantee		\$1,291,987		
b. Funds now being Approved				
c. Reservation to be Cancelled (11a minus 11b)				

12a. Amount of Loan Guarantee Commitment now being Approved	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval (“Funding Assistance”) shall begin on the date specified in item 4 and shall end on September 1, 2022. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2022. (Source: 31 U.S.C. 1551-1557)
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

- (c) The grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.
- (d) The grantee, unit of general local government or Insular Area that that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974 (the Act). (Source: P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund)
- (e) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - “Guidelines and Objectives for Evaluating Project Costs and Financial Requirements.” (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund)

- (f) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain. (Source: P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title IV, General Provisions, Section 407)
- (g) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.