

# Residential Tax Abatement Application





City of Waco

**III. PROJECT ELIGIBILITY**

**1. Please list the addresses and legal descriptions of the project and other properties you own in the City of Waco. Attach metes and bounds description if no address or legal description is available.**

**Table 1 Property Ownership**

Address	Zip Code	Legal Description (if no address available)		
		Subdivision	Lot No.	Block No.

(Please attach additional sheets of paper as needed.)

**2. For each property listed in Table 1, please check the boxes below to indicate if:**

- There are taxes due; or
- There are City liens; or
- You have been subject to a Building Standards Commission’s Order of Demolition where the property was demolished within the last five years.

**Table 2 Property Taxes and City Liens**

Address	Property Taxes Due	City Liens on Property				
		Weed Liens	Board-up/Open Liens	Demolition Liens	Paving Liens	Order of Demolition

(Please attach additional sheets of paper as needed.)



City of Waco

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3. Does the proposed project conform to City of Waco Zoning?  
 Yes  No If no, what steps are being taken to ensure compliance? \_\_\_\_\_
4. Is this a new construction or rehabilitation project?  
 New Construction  Rehabilitation
5. Has the property received a tax abatement before? If so, please explain.  
\_\_\_\_\_
6. If you are building a new home, what is the estimated sale price or appraised value of the new home? \_\_\_\_\_
7. If you are applying for a rehabilitation tax abatement, will the rehabilitation work cost at least \$30,000.00?  Yes  No
8. What is the intended use of the property?  
 Single family  Duplex  Apartments

**IV. INCENTIVES**

**1. What incentives are you applying for?**

**Development Fee Waivers**

- All building permit related fees (including Plans Review and Inspections)
- Plat application fee (including concept plan, preliminary plat, final plat, and re-plat)
- Board of Adjustment application fee
- Demolition fee
- Zoning application fee
- Street and utility easement application fee
- Structure moving fee
- Tap fees (water and sewer)  
Meter Size \_\_\_\_\_

**Release of City Liens**

- Weed liens
- Board up/open structure liens, securing of structures
- Demolition liens
- Paving liens



City of Waco

**V. ACKNOWLEDGMENTS**

I hereby certify that the information provided is true and accurate to the best of my knowledge. I hereby acknowledge that I have received a copy of Residential Tax Abatement Guidelines and the Fee Waiver and Lien Release statements, which govern the granting of Tax Abatements, Fee Waivers and Release of City Liens, and that any VIOLATION of the terms of the Residential Tax Abatement Guidelines and the Fee Waiver and Lien Release or MISREPRESENTATION shall constitute grounds for rejection of an application or termination of incentives.

I understand that the approval of Fee Waivers and other incentives shall not be deemed to be approval of any aspect of the project. I understand that I am responsible in obtaining required permits and inspections from the City and in ensuring the project is located in the correct zoning district.

I agree to provide any additional information for determining eligibility as requested by the City.

(PRINTED NAME)

(SIGNATURE)

(DATE)

**Please mail or email your application to:**  
City of Waco  
Housing and Economic Development Services  
P.O. Box 2570  
Waco, Texas 76702-2570  
[aprilh@wacotx.gov](mailto:aprilh@wacotx.gov)

**Would you have completed this renovation/rehabilitation or built the new home without the tax abatement incentive?  Yes  No**





City of Waco

<b>For Office Use Only</b>	
Application No. _____	In RZ? _____ Council District _____
Application Completed Date: _____ (Received Date)	Conform with Zoning? <input type="checkbox"/> Yes <input type="checkbox"/> No
Rehabilitation at or higher than \$30,000.00? <input type="checkbox"/> Yes <input type="checkbox"/> No	Appraisal or estimated sales price of new home at or higher than \$90,000? <input type="checkbox"/> Yes <input type="checkbox"/> No
Base Year value at or below \$200,000? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do the plans meet the neighborhood compatibility design standards? <input type="checkbox"/> Yes <input type="checkbox"/> No
Tax current on this property? <input type="checkbox"/> Yes <input type="checkbox"/> No	Tax current on other properties? <input type="checkbox"/> Yes <input type="checkbox"/> No
City liens on this property?	City liens on other properties?
<ul style="list-style-type: none"> <li>▪ Weed liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Boarded-up/open structure liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Demolition liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Paving liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Order of demolition <input type="checkbox"/> Yes <input type="checkbox"/> No</li> </ul>	<ul style="list-style-type: none"> <li>▪ Weed liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Boarded-up/open structure liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Demolition liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Paving liens <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>▪ Order of demolition <input type="checkbox"/> Yes <input type="checkbox"/> No</li> </ul>
Certified? <input type="checkbox"/> Yes <input type="checkbox"/> No	Certified by: _____ Date Certification issued? _____
If not certified, reason: _____	
Referred to: <input type="checkbox"/> Legal <input type="checkbox"/> Housing <input type="checkbox"/> Planning <input type="checkbox"/> Inspections	