

FIRE HYDRANT FLOW TEST PROCEDURE

Payment for Fire Flow Tests

There is no charge for existing fire hydrant flow information. The cost for a fire hydrant flow test is **\$60** each. Fire flow payments may be credit card or check.

Credit Card Payment

Customers paying by credit card may pay the cashier (254-750-5647). The following information will be needed: *name on card, card type* (we only accept MasterCard, Visa, or Discover), *card number, expiration date, billing address, and security code* (the three numbers on the back of the card). **Credit card information may only be given over the phone to the cashier.**

Check Payment

Customers may pay with a check to the cashier personally or send a check by mail. Confirm that a check for **\$60** should be sent to:

Regular Mail:
P.O. Box 2570
Waco, TX 76702
Attn: Marie Hancock – Engineering

OR

Overnight:
401 Franklin
Waco, TX 76701
Attn: Marie Hancock – Engineering

Checks sent by mail need to include an explanation of where the fire flow should take place.

After Payment is Received

After the customer has paid for the test, the Engineering Technician will contact the City of Waco Utilities Department and submit a work order for the test. Depending on the availability of the City's valve crew, the test may be conducted a few days after payment. The Engineering Technician will contact the customer if he/she would like to be present during the test or if you prefer to have the results emailed. A test consists of two hydrants at the site, we flow the one farthest from the site and static the other closest to the site. However, you may specify which you prefer.

To request flow information or to request a flow test contact:

Dorothy Gonzales, *Engineering Technician*
(254) 750-6628
Billy Sais, *Engineering Technician*
(254) 750-6630

For any backflow prevention information contact Tom Dahl, P.E., (254) 750-6622