

## **LEPC Meeting Minutes: 1/16/14**

11:30A.M. at Michna's BBQ Restaurant Meeting Room

**A.) Open the Meeting:** 11:50am - Billy Gueringer opened and introductions were performed.

**B.) Minutes Approval:** from last meeting passed around and asked for Approval. Minor change made to web address. Motion made to approve minutes, Seconded, Minutes approved. Sean Taylor to add edits on chair team, and HOTCOG website.

**C.) Review of LEPC Background:** Billy asked that each person in the room invite people from all private, public, and non-profit organizations to attend the next meeting, in order to grow the group and represent more stakeholders. He then gave an overview of Federal laws, State of Texas laws, and LEPC Authority as it pertained to our organization.

**D.) Discussion of LEPC process moving forward:** Billy introduced Frank Patterson to discuss his visions for the LEPC going forward.

1. Frank explained that his current priorities for the group were to bring the By-Laws up to date by creating a review committee consisting of LEPC members. The other priority was to make sure that facilities and first-responders work together, and serve in exercises with one another more often. Frank explained that we would need volunteers for the review of LEPC By-Laws. He also informed the group of the 3 year exercise planning workshop taking place at the Heart of Texas Council of Governments in February.
2. Frank then introduced Sean Taylor who discussed the upcoming HazMat Annex update. The Office of Emergency Management will be updating lists of vulnerable facilities, regulated facilities, and evacuation routes in this process. They will also be updating the 24-hour contact list for such facilities. This will be discussed again within the next couple of meetings.

**E.) The LEPC's bi-laws must be reviewed and updated.** A team of volunteers was formed to look over the bi-laws and update. Volunteers for the committee were Ron Ordner, Adam Clapp, and Silvia Espinosa.

**F.) Secretary Appointment:** Dalores Paar was appointed.

**G.) Frank Patterson spoke on needs for LEPC Team:**

1. Commodity Flow Study needs to be performed. Application to apply for Grant must be considered in the Next Meeting. The last study was 2006 when a grant was obtained and McLennan County LEPC provided matching funds to hire personnel to count vehicles on I-35. The Study looks at what is passing down I-35 so that information can be shared with Area 1<sup>st</sup> Responders. It was found that most Raw Materials go down I-45 in Navarro Counties study. In McLennan most traffic involved manufactured products. We can apply for a Max high of

\$50,000, last time we were awarded \$30,000 and county paid match. Voluntary rates per hour can to toward the match also.

Question asked: Have the rails been studied? F. Patterson replied that they are different and he sends in a request to the Rail Companies for a manifest and we are lucky we have two that cooperate. They are trying to make it a Federal Regulation that requires companies to submit that information, some do not want to release it. We get the manifests even though it is after it has shipped.

2. Training is available that can be requested through the LEPC Committee.
  - a. Storm Spotting class February 1, 2014, is "Free". Two sessions are available; Basic (understand storm clouds and identify them) and Advanced (how to read radar).
  - b. Cargill Annual Emergency Response Plan Review is taking place on February 1, 2014, and the team is welcome to come and view how it is done. The meeting is taking place at Cargill Facility at 2510 E. Lakeshore Dr.
  - c. Anthony Betters, City of Waco, would like to speak on Storm Water at the next LEPC meeting.
3. The LEPC will be sending a message out to request that the Tier 2 reporting be sent in electronic format. The same file that is sent to TCEQ is good; he can import it and use it in Cameo and creates a spreadsheet to share the information with Area Fire Departments. This same information is put into the Office of Emergency Managements Interactive Map.

**H.) Future Meeting Schedule:** All times will be 11:30 A.M. at Michna's BBQ, 2803 Franklin Avenue, Waco

April 17<sup>th</sup>

July 17<sup>th</sup>

October 16<sup>th</sup>

Reach out to others you know and invite them to come to the next meeting.

**Compiled By:** Dalores Paar, Cargill EHS Supe