



RISK MANAGEMENT  
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CITY OF WACO

DAILY VEHICLE INSPECTION FORM

Daily Inspection Items	Operator's Signature	Date
13. Tires: Proper Pressure, Cuts*, Tears, Missing Tread*, Bald Tread*, Cracked Sidewalls*, Lug Nuts		17
		18
14. Exterior: Cleanliness, Scratches, Dents, Light Lenses		19
		20
15. Unusual Noise During Operation		21
		22
16. PTO Operation		23
		24
17. Trailers; Lights, safety chains, Emergency Brake Away		25
		26
18.		27
		28
19.		29
		30
20.		31
21.		
22.		
23.		
24.		

Vehicle Number:	Department:	Inspection Due: _____ P.M. Due: _____	
Vehicle Type:	Begin. Miles _____ Ending Miles _____	Begin. Hours _____ Ending Hours _____	
Daily Inspection Items For The Month		Operator's Signature	Date
1. Engine: Oil, Transmission, Power Steering, Radiator, Belts, Hoses, Fluid Leaks			1
2. Steering * : Column, Springs, Shackles			2
3. Battery: Cleanliness, Cables & Cover Secure			3
4. Cab: Cleanliness, Seat, Panel Lights, Interior Lights, Rear View Mirror * , Window Rollers			4
5. Engine Start			5
6. Instruments: Speedometer * , Tachometer, Oil Temp, Battery, Odometer, Warning Indicator			6
7. Environmental Controls: Heater, Defroster * , Vent, A/C			7
8. Windshield Wiper * : Arms, Blades, Fluid			8
9. Fuel: At Least ¾ Full			9
10. Safety Devices * : Horn, Hazard Lights, Backup Horn, Mirrors, Seat Belts, Clean Windows, Strobe			10
11. Brakes * : Service, Emergency, Check Air Dryer operation; Bleed Air tank			11
12. Lights: Headlights*, Bright Lights, Running Lights, Blinkers*, Breaks Lights*, Reverse Lights*			12
			13
			14
			15
			16

25. Safety Discrepancies: Any Safety Discrepancy renders this vehicle inoperable until necessary repairs are completed.

26.

1. Lights: Headlights, Blinkers, Break Lights, Reverse Lights
2. Mirrors: Rear View, Side, Blind Spot
3. Instruments: Speedometer
4. Safety Devices: Horn, Hazard Lights, Backup Horn, Seat Belts, Clean Windows
5. Environmental Controls: Defroster, Windshield Wipers, Windshield Wiper Fluid
6. Tires: Missing Tread, Cracked Sidewalls, Cuts, Tears
7. Brakes: Service, Emergency
8. Steering Column, Springs, Shackles

All Safety Discrepancies Are Annotated By An Asterisk “ \* “