



**City Manager's Office**  
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**MEMORANDUM**

TO: Management Team

FROM: Larry D. Groth, P.E., City Manager

DATE: July 12, 2004

SUBJECT: Cancellation of City Policies

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The following policies have been cancelled:

**CMP-3 Holiday Pay and Work Schedules**

- Effective date of cancellation: 07/12/04
- This policy has been combined with AVL-2 Holidays.

**GFP&P-7 Copier Management Policy**

- Effective date of cancellation: 07/12/04
- This policy has been deemed unnecessary to retain in the course of city business.

Please make all the employees in your department aware of these changes.

This signed memo needs to be placed at the front of each Personnel Policy Manual.

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Larry D. Groth, P.E., City Manager  
July 12, 2004